

**MANAGEMENT COMMITTEE MEETING
THURSDAY, OCTOBER 26, 2017
CAG CONFERENCE ROOM
APACHE JUNCTION, ARIZONA**

M I N U T E S

I. CALL TO ORDER

Chair Garrett called the meeting to order at 9:03 a.m.

II. PLEDGE OF ALLEGIANCE

Chair Garrett led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: LaRon Garrett, Paul Jepson, Joe Heatherly, Himanshu Patel, Bryant Powell, Steven Turner, Harvey Krauss, Jess Knudson, Jamie Bennett, Anna Flores, Keith Brann, Todd Pryor

Members Absent: James Menlove, Sylvia Kerlock, Rick Miller, Bobby Smith, Charles Russell, City of Maricopa, Don Jones, Tim Grier

Staff: Andrea Robles, Angela Gotto, Brad Mecham, Alan Urban, Travis Ashbaugh, Ken Hebert

Guests: Yvonne Tackett, Andy Smith

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. Knudson made a motion to approve and pass to Regional Council the consent agenda items as presented. Mr. Turner seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes

The Management Committee minutes from September 7, 2017 were approved under Consent Item V-A.

VI. DIRECTOR'S REPORT

Ms. Robles updated the Committee on recent activities and meetings taking place at CAG. Questions, comments and discussion followed Ms. Robles' report. This was an information item.

VII. NEW BUSINESS

A. Review, Discussion and Decision on the approval of Resolution No. 2017-02 to encourage ADOT to seek alternative funding sources for Interstate 15 (I-15)

Mr. Ashbaugh presented Resolution No. 2017-02 to encourage the Arizona Department of Transportation (ADOT) to seek alternative funding sources for the Interstate 15 (I-15) transportation roadway improvements. He explained that CAG encourages ADOT to seek alternative funding sources such as TIGER, FASTLANE grants and roadway tolling for the I-15 transportation improvements. Mr. Ashbaugh stated that CAG will work with ADOT, FHWA, and the State Transportation Board to explore additional funding alternatives, creative financing, to include roadway tolling in order to finance I-15 transportation improvements in the ADOT Five-Year Transportation Facilities Construction Program. Questions, comments and discussion followed. Mr. Jess Knudson made a motion to approve and pass to Regional Council Resolution No. 2017-2 to encourage ADOT to seek alternative funding sources for Interstate 15. Mr. Paul Jepson seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on the CAG FY 2018-FY 2028 Transportation Improvement Program

Mr. Ashbaugh reviewed the amendments, made by the Transportation Technical Advisory Committee, to the CAG TIP for FY 2018 – FY 2028. Mr. Paul Jepson made a motion to approve and pass to Regional Council the Amendments to the CAG FY 2018 – FY 2028 Transportation Improvement Program (TIP). Mr. Steven Turner seconded the motion. The motion passed unanimously.

C. Transportation Planning Update

Mr. Ashbaugh provided an update on activities in the Transportation Planning Department. Items discussed were the 5310 Mobility Management Grant application and the call for Surface Block Grant Program Projects. This was an information item.

D. Finance Update

Ms. Robles and Ms. Tackett provided the Management Committee with an update on CAG's financial status. Ms. Tackett reviewed the expenses and receivables for the first quarter in FY 2018. Ms. Robles informed the Committee that Staff has implemented a schedule for reimbursement requests to ensure we are receiving reimbursements on a monthly basis to help with the cash flow of the agency. Ms. Robles reviewed the check register with the Committee. She stated that she is currently working with staff to research areas of concern, expressed from the previous Budget Committee, in preparation for the FY 19 Budget. Questions, comments and discussion followed. This was an information item.

E. Review, Discussion and Decision on the approval of CAG's FY 18 Hourly Rate and Policy

Mr. Mecham stated at the June 2017 Regional Council meeting, an hourly rate of \$75 per hour was approved. Management Committee and Regional Council directed Staff to develop a formal policy to



establish an hourly rate for CAG’s services that were not covered by a contract and to ensure it covers the expenses. Mr. Mecham reviewed the updated hourly rate policy proposal and explained that the rate was determined based on costs associated with personnel, travel, and CAG operations. Questions, comments and discussion followed. Mr. Pryor made a motion to approve and pass to Regional Council the CAG Hourly Rate as amended. Mr. Steven Turner seconded the motion. The motion passed unanimously.

F. Economic Development and Planning Update

Mr. Mecham provided an update on activities in the Environmental Planning Department including the status of the Winkelman Community Development Strategy, Economic Development planning activities and the Comprehensive Economic Development Strategy (CEDs). This was an information item.

G. Community Development Block Grant Update

Mr. Urban presented an update on activities in the Community Development Block Grant (CDBG) Department including projects in Star Valley, Mammoth, Kearny and Hayden. He also stated that Staff is working on a USDA Application for Superior. The project is a rehabilitation and modification of their Wastewater Treatment Plant estimated at \$1.4M. Mr. Urban explained that Staff will begin working on a USDA project for the Town of Mammoth in the near future. He update the Council on the Lead Abatement Program for the Towns of Hayden and Winkelman. Questions, comments and discussion followed Mr. Urban’s report. This was an information item.

H. Environmental Planning Update

Mr. Urban updated the Committee on activities in the Environmental Planning Department including ADEQ permit applications, future 208 Amendments, and the coordination amongst members and neighboring agencies that cross over county lines. This was an information item.

VIII. LEGISLATIVE UPDATE

IX. CALL TO THE COMMITTEE

The members in attendance provided updates for their Communities.

X. DATE, TIME AND LOCATION OF NEXT MANAGEMENT COMMITTEE MEETING

The next Management Committee meeting is scheduled for January 11, 2018 in Apache Junction.

XI. ADJOURNMENT

Mr. Jepson made a motion to adjourn the meeting. Mr. Knudson seconded the motion. The motion passed unanimously. Chair Garrett adjourned the meeting at 10:38 a.m.

Approved on _____