

Management Committee Meeting
Thursday, March 7, 2019 – 9:00 am
CAG Conference Room
2540 W. Apache Trail, Suite 108
Apache Junction, Arizona

M I N U T E S

I. CALL TO ORDER

Chair Turner called the meeting to order at 9:14 am.

II. PLEDGE OF ALLEGIANCE

Chair Turner led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Steven Turner, Joe Heatherly, Himanshu Patel, Rick Miller, Harvey Krauss, Ben Bitter, Keith Brann, Rick Horst, Bruce Gardner, Todd Pryor

Members Absent: Mary Springer, Paul Jepson, Dean Hetrick, LaRon Garrett, Sylvia Kerlock, Anna McCray, Anna Flores, Don Jones, Tim Grier

Staff: Andrea Robles, Yvonne Tackett, Angela Gotto, Travis Ashbaugh, Ken Hebert

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. CONSENT ITEMS

Mr. Horst, City of Maricopa, made a motion to approve the consent agenda items as presented. Mr. Bitter, Town of Florence, seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes – January 10, 2019

The January 10, 2019 minutes were approved under Consent Item V-A.

VI. EXECUTIVE DIRECTOR'S REPORT

Ms. Robles updated the Council on recent activities and meetings taking place at CAG. She provided information on the upcoming budget process stating that a draft budget is being prepared. When it is completed, it will be presented to the CAG Executive Committee for review and comment. Ms. Robles stated that a budget workshop would then be held for anyone who wishes to attend then the draft budget would move to Management Committee and Regional Council. She stated that the objective is to have the budget approved in May.



VII. NEW BUSINESS

A. Financial Report

Ms. Tackett presented the financial report for the period ending January 31, 2019. The report included department financials, CAG's check register for January and the accounts receivable log. Ms. Tackett explained that the receivables are approximately one month behind the expenditures due to waiting for reimbursements once the expense is incurred. Mr. Bitter, Town of Florence, asked about the Lead Paint Abatement project and how it was going to look at the end of the year. Ms. Tackett stated that a large portion of that money would be carried over into next year's budget as the program was slow to start, but has really picked up in the last month and will continue to do so now that homes are being tested. Mr. Horst, City of Maricopa, made a motion to recommend to Regional Council approval of the financial report as presented. Mr. Gardner, Town of Queen Creek, seconded the motion. The motion passed unanimously.

B. Review, Discussion and Decision on the CAG/SCMPO Human Services Transportation Coordination Plan 2019 Update

Mr. Caine presented the CAG/SCMPO Human Services Transportation Coordination Plan 2019 update. He stated that the reason this update was not part of the consent agenda was due to changes within the program. Mr. Caine informed the Committee that this year the CAG Region requested almost \$800,000 in 5310 funds. He stated that this is the most the region has ever asked for. Mr. Caine stated that the funding for this program has moved to a two-year cycle instead of a one-year cycle. Mr. Bitter made a motion to recommend to Regional Council approval of the CAG/SCMPO Human Services Transportation Coordination Plan 2019 Update. Mr. Gardner seconded the motion. The motion passed unanimously.

C. Review, Discussion and Decision on the CAG Transportation Improvement Program (TIP) for FY 2019 – FY 2029 Amendments

Mr. Ashbaugh presented the CAG TIP Amendments for consideration. He stated that the amendments are Project #GIL 22-01C, Golden Hill Sidewalk; Project #GIL 18-01D/GIL 20-01C, Colcord Road; and Project #GIL 20-01C, Regional Traffic Counts. Mr. Horst made a motion to recommend to Regional Council approval of the CAG TIP FY 2019 – FY 2029 Amendments. Mr. Gardner seconded the motion. The motion passed unanimously.

D. Review, Discussion and Decision on Resolution No. 2019-02 approving and adopting the CAG 208 Amendment for the Northern Gila County Sanitary District

Mr. Ashbaugh stated that Resolution No. 2019-02 is approving an amendment to the CAG 208 Water Quality Plan to authorize the expansion of Northern Gila County Sanitary District's water treatment plant. The amendment was initiated during a permit review by the state where it was discovered that there was not an existing amendment for the sanitary district. Mr. Bitter asked if there have been any comments, complaints or opposition from stakeholders. Mr. Ashbaugh stated that there have been no comments or opposition from stakeholders and no members of the public have attended the public hearings. Mr. Bitter made a motion



to recommend to Regional Council approval of Resolution No. 2019-02 approving and adopting the CAG 208 Amendment for the Northern Gila County Sanitary District. Mr. Horst seconded the motion. Chair Turner requested a roll call vote. Joe Heatherly – Aye; Himanshu Patel – Aye; Steven Turner – Aye; Rick Miller – Aye; Harvey Krauss – Aye; Ben Bitter – Aye; Keith Brann – Aye; Rick Horst – Aye; Bruce Gardner – Aye; Todd Pryor – Aye. The motion passed unanimously.

E. Review, Discussion and Decision on Resolution No. 2019-03 approving and adopting the CAG 208 Amendment for Pima County

Mr. Ashbaugh stated that Resolution No. 2019-03 was initiated by Robson Developments for creation of a Senior Living Development across the highway from the existing Eagle Crest Ranch that is currently served by Pima County. He stated that there are no CAG members in the region to offer service for the development. Mr. Ashbaugh stated that there was previously an MOU for Pima County to serve Eagle Crest Ranch, but it was deemed inadequate. He stated that CAG is authorizing Pima County to establish a DMA within the CAG Region to give them the authority to serve the existing customers as well as the new development. Mr. Gardner stated that he would like to request that the Committee have exhibits available for these types of projects. Mr. Horst made a motion to recommend to Regional Council approval of Resolution No 2019-3 approving and adopting the CAG 208 Amendment for Pima County Sanitary. Mr. Bitter seconded the motion. Chair Turner requested a roll call vote. Joe Heatherly – Aye; Himanshu Patel – Aye; Steven Turner – Aye; Rick Miller – Aye; Harvey Krauss – Aye; Ben Bitter – Aye; Keith Brann – Aye; Rick Horst – Aye; Bruce Gardner – Aye; Todd Pryor – Aye. The motion passed unanimously.

F. Review, Discussion and Decision on approving the Interim Executive Director to enter into an Intergovernmental Agreement (IGA) with the Yuma Metropolitan Planning Organization (YMPO)

Ms. Robles informed the Committee that the Yuma Metropolitan Planning Organization’s Executive Board approved for the YMPO Executive Director, Paul Ward, to enter into an IGA with the CAG Interim Executive Director for a loan of up to \$150,000 with a 1% interest rate to, to be paid back over the next 12 months. She stated that this loan is to assist CAG with financial stability, working capital and a back-up plan should another emergency arise (i.e. government shutdown). Ms. Robles stated that this is a one-time loan that will help CAG maintain operations and not rely on member agencies should another emergency arise. Mr. Horst made a motion to recommend to Regional Council approval for the Interim Executive Director to enter into an IGA with the YMPO. Joe Heatherly seconded the motion. Chair Turner requested a roll call vote. Joe Heatherly – Aye; Himanshu Patel – Aye; Steven Turner – Aye; Rick Miller – Aye; Harvey Krauss – Aye; Ben Bitter – Aye; Keith Brann – Aye; Rick Horst – Aye; Bruce Gardner – Aye; Todd Pryor – Aye. The motion passed unanimously.

G. Discussion and Decision on the Executive Director position

Ms. Robles informed the Committee that at the Regional Council meeting last September the Regional Council asked to revisit the Executive Director position when the budget process began. She stated that the discussion was necessary so that the budget could be prepared accordingly. Ms. Robles stated that it is crucial that CAG has a permanent full time Executive Director and that several granting agencies and partners have expressed that they would prefer to see CAG have stability with this position. She stated that she met with the Executive



Committee on March 4th and their direction was to recommend Ms. Robles as the full time CAG Executive Director. Mr. Bitter made a motion to move into executive session. Mr. Horst seconded the motion. Chair Turner requested a roll call vote. Joe Heatherly – Aye; Himanshu Patel – Aye; Steven Turner – Aye; Rick Miller – Aye; Harvey Krauss – Aye; Ben Bitter – Aye; Keith Brann – Aye; Rick Horst – Aye; Bruce Gardner – Aye; Todd Pryor – Aye. The motion passed unanimously. The Management Committee entered into executive session at 10:00 am.

Mr. Bitter made a motion to adjourn the executive session. Mr. Gardner seconded the motion. The executive session was adjourned at 10:20am. The quorum was lost during the executive session; therefore, no action was taken on this item. Chair Turner recommended looking at dates to see when the Committee could have a special meeting to discuss this item prior to the March 27, 2019 Regional Council meeting.

H. Department Updates

Mr. Ashbaugh provided an overview on the upcoming Census 2020 programs. Mr. Ashbaugh stated that CAG will be contacting all local agencies within Gila and Pinal County to conduct the Participant Statistical Areas Program (PSAP) program. Mr. Ashbaugh stated that the communities should have received an invitation in December to update their City/Town limits as part of the Boundary Annexation Survey (BAS). He noted that the BAS is important to ensure that city/town limits are correct so that the 2020 Census tabulations are accurate for the jurisdictions. Mr. Ashbaugh encouraged the communities to establish a Complete Count Committee. The objective of the Complete Count Committee is to create awareness in that community about the importance of everyone being counted for the Census. This was an information item.

VIII. CALL TO THE COMMITTEE

The Committee did not provide any updates.

IX. LEGISLATIVE UPDATE

Kevin Adam provided the Legislative Update to the Committee.

X. DATE, TIME, LOCATION OF NEXT MEETING

Chairman Turner requested a special meeting to discuss the Executive Director Position.

XI. ADJOURNMENT

Chair Turner adjourned the meeting at 10:34 am.