



**DATE:** September 11, 2019  
**TIME:** 9:00 a.m.  
**LOCATION:** 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

## I. CALL TO ORDER

Vice-Chairman Jepson called the meeting to order at 9:02 am.

## II. PLEDGE OF ALLEGIANCE

Vice-Chairman Jepson led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

## III. ROLL CALL AND INTRODUCTIONS

**Members Present:** Paul Jepson, Mary Springer, Joe Heatherly (Phone), Sylvia Kerlock (Phone), Andy Smith, Anna McCray, Rick Miller, Jennifer Evans, Anna Flores (Phone), Don Jones, Nathan Steele, Bruce Gardner

**Members Absent:** Steven Turner, Dean Hetrick, Sheila DeSchaaf, Harvey Krauss, Todd Pryor, Tim Grier

**Staff:** Andrea Robles, Yvonne Tackett, Angela Gotto, Brad Mecham, Catherine Mancha, Alan Urban, Travis Ashbaugh, Ken Hebert, Patrick Roberts

## IV. CALL TO THE PUBLIC

No one answered the Call to the Public

## V. CONSENT ITEMS

Mr. Don Jones, Town of Mammoth, made a motion to approve the consent agenda items as presented. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

### A. Approval of Management Committee Minutes – June 6, 2019

The June 6, 2019 minutes were approved under Consent Item V-A.

### B. Approval of the membership of CAG Committees

The membership of CAG Committees was approved under Consent Item V-B.

## VI. EXECUTIVE DIRECTOR'S REPORT

Ms. Robles updated the Committee on recent activities and meetings taking place at CAG. She stated that the League of Arizona Cities and Towns would be providing an Open Meeting Law refresher to Regional Council. Ms. Robles informed the committee that the first round of Employee Performance Evaluations had been completed for staff. She stated that after auditing personnel files, she discovered that evaluations had not been completed since 2011.

Ms. Robles informed the committee that CAG has executed contracts with Nelson/Nygaard for the Pinal County Transit Governance Study, ADEQ for the Septic System Project and two contracts with WIFA for procurement assistance and Davis/Bacon Monitoring under Clean Water and Drinking Water. Questions, comments and discussion followed. This was an information item.

## **VII. NEW BUSINESS**

### **A. Financial Report**

Ms. Tackett presented the financial report and stated that CAG is currently in favorable conditions and there is a positive trend in CAG's finances. She stated that with 8% of the year complete, CAG's budget is currently at 3% in expenditures and 10% in revenues collected. Ms. Tackett stated that all payables are current. She informed the committee that ADOT has gone to a new system for reimbursements so we have not been able to submit any reimbursement requests at this time, however we should be able to request reimbursement within the month. Mary Springer, Gila County, made a motion to approve and pass to Regional Council CAG's financial report as presented. Rick Miller, City of Coolidge, seconded the motion. Motion passed unanimously.

### **B. Confirm Regional Council Voting Membership**

Ms. Robles informed the committee that each year Regional Council is asked to confirm the voting membership in accordance with CAG Bylaws. She stated that four members had not paid their dues at this time, however staff followed up with their finance staff and checks are being prepared to send to CAG. Mary Springer, Gila County, made a motion to approve and pass to Regional Council the Regional Council voting membership. Paul Jepson, City of Globe, Seconded the motion. The motion passed unanimously.

### **C. CAG FY 2020 – FY 2030 Transportation Improvement Program (TIP)**

Mr. Ashbaugh informed the committee that there were six amendments to the CAG TIP. He reviewed each of the amendments for the committee. Questions, comments and discussion followed. Mr. Don Jones, Town of Mammoth, made a motion to approve and pass to Regional Council the TIP Amendments as presented. Andy Smith, Pinal County, seconded the motion. The motion passed unanimously.

### **D. CAG/Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) Joint Project Agreement (JPA) for Mobility Management Services**

Mr. Ashbaugh informed the committee that CAG and the Sun Corridor MPO will continue their JPA for Mobility Management services for FY 2020. He stated that this will be a full time, in house position at CAG funded by ADOT to administer all transit programs within the CAG and Sun Corridor MPO planning boundaries. Mary Springer, Gila County, made a motion to approve and pass to Regional Council the CAG/Sun Corridor MPO JPA for Mobility Management Services. Andy Smith, Pinal County, seconded the motion. The motion passed unanimously.

### **E. Pinal County 2055 Population Projections**

Ms. Gotto informed the Committee that Pinal County 2055 Population Projections were developed by MAG in coordination with CAG. She stated that members were given the opportunity to review the first draft of projections in April 2019. Ms. Gotto stated that any comments from members were then incorporated into the draft projections that were sent out for final review in May 2019. She informed the committee that CAG is also responsible for the collection of residential completions which are vital to the accuracy of population estimates prepared annually by the State Demographer's office. Ms. Ashbaugh stated that annual estimates are also used as the base for population projections. Questions, comments and discussion followed. Mr. Rick Miller, City of Coolidge, made a motion to approve the Pinal County 2055 Population Projections. Mr. Nathan Steele, City of Maricopa, seconded the motion. The motion passed unanimously.

**F. Re-Establishment of the CAG POPTAC Committee**

Mr. Ashbaugh stated that staff is recommending to re-establish the CAG POPTAC Committee for the purpose of reviewing and approving data sets, annual population estimates/population projections and any Census related activities. He provided a history of the POPTAC Committee and its general functions. Questions, comments and discussion followed. Mr. Andy Smith, Pinal County, made a motion to approve and pass to Regional Council re-establishment of the CAG POPTAC Committee. Mr. Nathan Steele, City of Maricopa, seconded the motion. The motion passed unanimously.

**G. Management Committee Meeting Day**

Mr. Jepson informed the committee that Ms. Robles has enrolled in the CPM course at Arizona State University at the direction of Regional Council. He stated that her course is every week on Thursday beginning in August and continues through June 2020. Mr. Jepson stated that due to this, the day of the Management Committee meetings will need to be changed to accommodate the course schedule. Questions, comments and discussion followed. Mr. Nathan Steele, City of Maricopa, made a motion to move the Management Committee meetings to the second Wednesday or the month at 2:00 PM. Mr. Bruce Gardner seconded the motion. The motion passed unanimously.

**VIII. INFORMATION ITEMS**

**A. Pinal Regional Transportation Authority Update**

This item was discussed under Item IX-D point i

**B. Date Selection for the 24<sup>th</sup> Annual Legislative Day**

Ms. Robles informed the committee that Staff is looking for recommendations and suggestions on a date and location to accommodate the group for the 24<sup>th</sup> Annual Legislative Day. She stated that last year's event was hosted on February 4, 2019 and was the best attended to date with over 65 attendees and 13 Legislators. Questions, comments and discussion followed. This was an information item.

**C. Population Estimates**

This item was discussed under Item VIII-E.

**D. Department Updates**

**Pinal Regional Transportation Authority**

Mr. Smith, Pinal RTA General Manager, provided an update to the committee on the activities and meetings taking place with the Pinal RTA. He stated that as of August 2019, there is \$21.2 million in the PRTA Escrow Account. Mr. Smith provided an update on the status of the Pinal RTA lawsuit. Questions, comments and discussion followed. This was an information item.

#### **ASARCO Lead Abatement Project**

Mr. Urban provided an update on the status of the ASARCO Lead Abatement Project, currently 90 homes have been tested with 44 homes returning a positive result. He also stated that the project has expenditures totaling \$450,000 at this time. Questions, comments and discussion followed. This was an information item.

#### **Transportation Planning Department**

Mr. Ashbaugh provided updates on the programs within the transportation planning department. He stated that interviews for a Mobility Manager were held on September 3, 2019. Mr. Ashbaugh also reminded the committee that the Arizona Rural Transportation Summit was being held October 16-18, 2019 at Casino Del Sol in Tucson, Arizona and it was not too late to register. Questions, comments and discussion followed. This was an information item.

#### **CAG Regional Septic System Use Study**

Mr. Mecham informed the committee that CAG successfully obtained funding through the Arizona Department of Environmental Quality (ADEQ) to complete a septic system study for the region. He stated that the initial kickoff meeting will be held the afternoon of September 11, 2019. Questions, comments and discussion followed. This was an information item.

### **IX. CALL TO THE COMMITTEE**

Jennifer Evans, Town of Florence - Florence State of the Town will be held on October 2, 2019 at 7:00 AM.

Paul Jepson, City of Globe - Old Dominion Days will be held September 11-14, 2019.

Joe Heatherly, Town of Miami - Miami Fiestas will be held on September 28, 2019.

Andy Smith, Pinal County - A North/South Corridor Study Open House will be held in Eloy on September 15, 2019.

### **X. Upcoming Meetings and Events**

The next Management Committee meeting will be held on November 20, 2019 at 2:00 PM.

### **XI. ADJOURN**

Mr. Don Jones, Town of Mammoth, made a motion to adjourn the meeting. Ms. Mary Springer, Gila County, seconded the motion. The meeting was adjourned at 10:30 AM.