



Management Committee

April 15, 2020 Meeting Minutes

DATE: April 15, 2020

TIME: 2:00 p.m.

LOCATION: Online ZOOM meeting

I. CALL TO ORDER

Chairman Jepson called the meeting to order at 2:03 p.m.

II. PLEDGE OF ALLEGIANCE

Chairman Jepson led the Management Committee, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Paul Jepson, Mary Springer, Sylvia Kerlock, Rick Miller, Himanshu Patel, Jennifer Evans, Sheila DeSchaaf, Bruce Gardner, Kazi Haque, Joe Heatherly, Anna McCray

Members Absent: Dean Hetrick, Todd Pryor, Steven Weaver, Harvey Krauss, Anna Flores, Don Jones, Keith Brann, Tim Grier

Staff: Andrea Robles, Angela Gotto, Yvonne Tackett, Brad Mecham, Alan Urban, Travis Ashbaugh, Robert Mawson

IV. CALL TO THE PUBLIC

No one answered the Call to the Public

V. CONSENT ITEMS

Ms. Mary Springer, Gila County, made a motion to approve the consent agenda item as presented. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

A. Approval of Management Committee Minutes – January 15, 2020

The January 15, 2020 minutes were approved under Consent Item V-A.

VI. EXECUTIVE DIRECTOR'S REPORT

Ms. Robles updated the Committee on recent activities and meetings taking place at CAG. She stated that CAG has paid back, in full, the loan from the Yuma Metropolitan Planning Organization (YMPO). Ms. Robles stated that CAG Staff is currently working at home until April 30th, pending any changes from the President or Governor. She stated that she has daily staff meetings via Zoom and things have been running smoothly. Ms. Robles stated that she completed the third block of her CPM course and that it has currently been postponed due to COVID-19 as well and that class is tentatively scheduled to resume in August with graduation in November.

VII. ACTION ITEMS

A. Financial Report

Ms. Tackett presented the financial report and stated that with 67% of the year complete, both revenues and expenditures are increased at this time due primarily to the ASARCO Project. She stated that revenues and expenditures that were expected for this project last year are occurring this year. Ms. Tackett stated that the loan from YMPO along with the interest of \$3,000 has been paid back. Ms. Anna McCray, City of Apache Junction, made

a motion to recommend approval to Regional Council CAG's financial report as presented. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

B. CAG FY 21 Administrative and Program Budget

Ms. Tackett presented the CAG FY 21 Administrative and Program Budget to the Committee. She reviewed the summary of the budget in detail explaining the changes from FY 2020 to FY 2021. Mr. Himanshu Patel, Pinal County, asked if the membership dues are the same formula with the tiers from last year. Ms. Robles stated that the formulas are the same and the difference in population from 2018 to 2019 was multiplied by \$0.27 to determine the membership dues. She stated that the Executive Committee advised staff to leave the formula the same for FY 21 and explore alternatives for FY 22. Mr. Patel asked if the formula and the structure of the tiers could be sent to Pinal County. Ms. Robles stated that staff would send the information to him. Mr. Patel asked who are members of the Executive Committee. Ms. Robles stated the Executive Committee is made up of Regional Council members Chairman Bobby Davis, Vice-Chairman Jon Thompson and Secretary/Treasurer Micah Powell and Management Committee members Chairman Paul Jepson and Vice-Chairman Rick Miller. Mr. Bruce Gardner, Town of Queen Creek, asked if CAG was expecting any shortfall in dues due to COVID-19. Ms. Robles stated that arrangements for payment plans could be made with members if necessary. Ms. Mary Springer, Gila County, made a motion to recommend to Regional Council approval of the CAG FY 21 Administrative and Program Budget. Mr. Rick Miller, City of Coolidge, seconded the motion. The motion passed unanimously.

C. Resolution No. 2020-01 Supporting and Declaring April as Fair Housing Month

Mr. Urban explained to the Committee that each year agencies and communities that participate in the HUD Community Development Block Grant Program are required to pass a Fair Housing Resolution. He stated that this resolution shows that the agencies are in support of the standards and values of providing fair housing to all residents in their communities. Mr. Urban stated that the Fair Housing training was postponed due to COVID-19, but he is working to reschedule it online. Mr. Kazi Haque, City of Maricopa, made a motion to recommend to Regional Council approval and adoption of Resolution No. 2020-01 Supporting and Declaring April as Fair Housing month. Ms. Anna McCray, City of Apache Junction, seconded the motion. The motion passed unanimously.

D. FY 2020 – FY 2030 Transportation Improvement Program (TIP)

Mr. Ashbaugh reviewed the five TIP Amendments with the committee. The projects listed for approval were Gila County – Golden Hill Rd, Main Street, Houston Mesa Rd, Houston Mesa Rd Phase I, and Houston Mesa Rd Phase II. Mr. Bruce Gardner, Town of Queen Creek, made a motion to recommend to Regional Council approval of the CAG FY 2020 – FY 2030 Transportation Improvement Program. Ms. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

E. Title VI Non-Discrimination Program Implementation Plan Update

Mr. Ashbaugh stated that each year CAG is required to update the Title VI Non-Discrimination Program Implementation Plan since CAG receives federal funding. He stated that the plan is a non-discrimination policy document and that the changes year to year are the socio-economic tables. Mr. Bruce Gardner, Town of Queen Creek, made a motion to recommend to Regional Council approval of the Title VI Non-Discrimination Program Implementation Plan Update. Ms. Mary Springer, Gila County, seconded the motion. The motion passed unanimously.

VIII. INFORMATION ITEMS

A. Department Updates

Pinal Regional Transportation Authority

Mr. Andy Smith stated that as of December 2019, there is \$27.3 million in the PRTA Escrow Account. Questions, comments and discussion followed. This was an information item.

Economic Development

Mr. Mecham provided an update on the economic development activities at CAG. He stated that he held a CEDS Committee meeting, but that it was short due to no quorum. Mr. Mecham stated that they discussed items that didn't need a vote such as the call for projects that will be due on Monday, April 20th. Questions, comments and discussion followed. This was an information item.

CAG Septic System Use Study

Mr. Mecham stated that data has been received from Pinal County and that staff is working with Gila County and the sewer providers to obtain location data for Gila County. He stated that the data is being compared to state water quality data. Questions, comments and discussion followed. This was an information item.

Globe-Miami Housing Study

Mr. Mecham stated that a kickoff meeting was held in March with real estate professionals, government representatives and local stakeholders to develop existing conditions. He stated that the study would identify gaps in the housing needs and make recommendations. Questions, comments and discussion followed. This was an information item.

ASARCO Lead Abatement Project

Ms. Gotto stated that the project is currently on hold due to COVID-19. She stated that at this time there have been 116 homes tested for lead based paint in the Town of Hayden and the Town of Winkelman. Ms. Gotto stated that 59 homes tested positive for lead paint and 46 have had the abatement completed. She stated that project expenditures total \$1,486,399 and the project is approximately 74% expended. Questions, comments and discussion followed. This was an information item.

Community Development Block Grant

Mr. Urban provided updates on the CDBG program, stating that USDA is working on a wastewater project in the Town of Superior. He stated that the first FY 2020 public hearings have been held for the Town of Superior and Town of Winkelman. Mr. Urban stated that projects are continuing for Town of Hayden (Water System Improvements - \$496,000), Town of Superior (Park System Improvements - \$417,000), and Town of Payson (Public Facilities removal of barriers - \$331,000), ADOH has approved FY 2019 projects for the Town of Kearny (Water System Improvements), Town of Miami (Street System Improvements) and the Town of Winkelman (Street Improvements). He stated that engineering procurement is beginning for the Town of Kearny (Water System Improvements - \$274,000), Town of Miami (Street System Improvements - \$274,000), and the Town of Winkelman (Street Improvements - \$91,000). Mr. Urban stated that the Fair Housing workshop and second

public hearings have been postponed due to COVID-19 and that staff is working to reschedule these meetings online. He stated that there have been no dates set at this time. Questions, comments and discussion followed. This was an information item.

Transportation Planning Department

Mr. Ashbaugh provided updates on the programs within the transportation planning department. He informed the Committee that CAG has applied for a two year Mobility Manager grant and the award announcement is expected in June. He stated that the funding that the state funding the CARES Act will provide will cover the current Mobility Manager grants 100% and CAG will not have to provide in-kind through September. Mr. Ashbaugh stated that he is following up to see if it will carry forward after September. Questions, comments and discussion followed. This was an information item.

IX. LEGISLATIVE UPDATE

There was no Legislative Update provided.

X. CALL TO THE COMMITTEE

The members present provided updates on their communities as well as their response to COVID-19.

XI. UPCOMING MEETINGS & EVENTS

The next Management Committee meeting will be held on June 10, 2020 at 2:00 PM.

XII. ADJOURN

Ms. Mary Springer, Gila County, made a motion to adjourn the meeting. Mr. Rick Miller, City of Coolidge, seconded the motion. Vice-Chairman Paul Jepson adjourned the meeting at 3:38 PM.