



Management Committee

March 15, 2023 Meeting Minutes

DATE: March 15, 2023

TIME: 2:00 PM

LOCATION: 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

I. CALL TO ORDER

Chairman Rick Miller called the meeting to order at 2:06 PM.

II. PLEDGE OF ALLEGIANCE

Chairman Miller led the Management Committee, guests, and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Rick Miller, Paul Jepson, James Menlove, Alexis Rivera, Troy Smith, Dedrick Denton, Bryant Powell, David Malewitz Mackenzie Letcher, Russ Martin, Heather Wilkey, Amanda Kenney, Todd Pryor

Members Absent: Sylvia Kerlock, Joshua Bowman, Kennedy Ivy

Staff: Andrea Robles, Angela Gotto, Yvonne Tackett, Travis Ashbaugh, Stephanie Maack

IV. CALL TO THE PUBLIC

No one answered the Call to the Public

V. LEGISLATIVE UPDATE

Ms. Andrea Robles provided an update on the status of HB2543.

VI. CONSENT ITEMS

Mr. David Malewitz, City of Eloy, made a motion to approve the consent agenda items as presented. Mr. Bryant Powell, City of Apache Junction, seconded the motion. The motion passed unanimously.

A. Approval of the January 11, 2023 Management Committee Meeting Minutes

The January 11, 2023 Management Committee Meeting Minutes were approved under Consent Agenda Item VI-A.

B. Approval of the Environmental Planning Committee (EPC) Bylaws

The Environmental Planning Committee (EPC) Bylaws were approved under Consent Agenda Item VI-B

VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Andrea Robles updated the Committee on recent activities and meetings taking place at CAG. She stated that staff has been participating in performance reviews with Arizona Department of Housing (ADOH) to discuss upcoming funding, status of projects and the method of distribution as well as with the Arizona Department of Transportation (ADOT) regarding the Mobility Management program. She shared with the Committee that both grants are in compliance and exceeding standards. Ms. Robles stated that CAG participated with SEAGO on a pavement preservation program.

Ms. Robles thanked everyone who participated in the CAG/SCMPO Legislative Day. Ms. Robles stated that there was a great turn out with elected official and Legislators and thanked those who attended and assisted with the event.

Ms. Robles stated that at the last Regional Council meeting, staff was directed to explore moving to a five member Executive Committee. She stated that staff has been researching the COG's Executive Committees structure throughout the state and she will be meeting with the Regional Council Chairman to discuss some of the options. Ms. Robles stated that she and staff met with the Policy Advisors from the Governor's office, and they would like to come and do an introduction at one of the Regional Council meetings. She stated that they also discussed some potential funding opportunities for members, and they would like a better understanding of what the COG's do. Questions, comments, and discussion followed. This was an information item.

VIII. NEW BUSINESS

A. Financial Report

Ms. Yvonne Tackett provided the Committee with the financial report through January 31, 2023. She stated that with 58% of the fiscal year completed, CAG is consistently in line with the budget. Ms. Tackett stated that expenditures are 54.66% and revenues are at 56.51% of the budget. She stated that the Regional Council requested a line be added that reflected CAG's cash balance in the previous year and that is included for the Committee's information. Questions, comments, and discussion followed. Mr. Paul Jepson, City of Globe, made a motion to approve the January 2023 financial report as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

B. Community Development Block Grant (CDBG) FY 23 – FY 25 Method of Distribution (MOD)

Ms. Angela Gotto presented the Community Development Block Grant (CDBG) FY 23 – FY 25 Method of Distribution to the Committee. Ms. Gotto stated that CAG is required to approve a new MOD every three years and that the current MOD is based on an equal distribution of funds. She stated that a working group was established, of members who participate in CAG's CDBG program, and met on March 1st and that group is recommending approval of the FY 23 – FY 25 MOD that continues to support an equal distribution of funds. Questions, comments, and discussion followed. Mr. Bryant Powell, City of Apache Junction, made a motion to approve the CAG Community Development Block Grant FY 23 – FY 25 Method of Distribution as presented. Mr. Paul Jepson, City of Globe, seconded the motion. A roll call vote of CAG participating CDBG members was taken. James Menlove, Gila County – Aye; Paul Jepson, City of Globe – Aye; Alexis Rivera, Town of Miami – Aye; Troy Smith, Town of Payson – Aye; Bryant Powell, City of Apache Junction – Aye; Rick Miller – City of Coolidge; Aye; Amanda Kenney, Town of Kearny – Aye; Todd Pryor – Town of Superior – Aye. The motion carried 9-0.

C. Resolution No. 2023-01 Supporting and Declaring April as Fair Housing Month

Ms. Angela Gotto stated that April is Fair Housing Month and each year CAG and participating member agencies are required to pass a resolution supporting and declaring April as Fair Housing Month. She stated that a Fair Housing Training will be held on April 11th at 10:00 AM. Ms. Gotto stated that an appointment with all the information and links to resources for Fair Housing Month was sent to participating members. Questions, comments, and discussion followed. Mr. Paul Jepson, City of Globe, made a motion to approve Resolution 2023-01 Supporting and Declaring April as Fair Housing Month. Mr. Troy Smith, Town of Payson, seconded the motion. The motion passed unanimously.

D. CAG FY 23 – FY 32 Transportation Improvement Program (TIP)

Mr. Travis Ashbaugh informed the Committee that the Regional Traffic Counting program is usually a five-year contract and this amendment was for a correction to move that contract from FY 2029 to FY 2028 and rename the project as “Regional Traffic Counting (FY28-FY33 Contract). Questions, comments, and discussion followed. Mr. David Malewitz, City of Eloy, made a motion to approve the CAG FY 23 – FY 30 Transportation Improvement Program as presented. Mr. Mackenzie Letcher, City of Casa Grande, seconded the motion. The motion passed unanimously.

E. Superstition Mountain Community Facilities District (SMCFD) No. 1

Mr. Travis Ashbaugh informed the Committee that the Superstition Mountain Community Facilities District No. 1 needs a temporary connection to the City of Mesa’s sewer system for up to 18 months while their lift station is being constructed. He stated that since this is a temporary connection, a 208-plan amendment is not necessary. Mr. Ashbaugh stated that the Environmental Planning Committee had a meeting on March 7th and the Committee is recommending approval of the temporary connection with the stipulation that a new amendment would be required, should the timeframe exceed 18 months. Mr. Ashbaugh stated that since this does not require an amendment, a letter of support would be sufficient at this time.

Mr. Paul Jepson, City of Globe, made a motion to direct staff to provide a letter of support to SMCFD No. 1 to temporarily connect into the City of Mesa’s sewer system with the stipulation that a new amendment would be required, should the timeframe exceed 18 months. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

F. EDA Certification of Matching Funds

Ms. Yvonne Tackett informed the Committee that last year CAG received a three-year planning grant from the Economic Development Administration that requires CAG to pledge \$70,000 matching funds. She stated that the matching funds can be cash, in-kind or a combination of those items. Ms. Tackett stated that this year CAG is proposing to pledge \$50,000 of in-kind and \$20,000 cash. She stated that if the \$50,000 in-kind cannot be met, the match will be supplemented with cash. Ms. Tackett stated that \$70,000 will be budgeted in FY 24 out of the membership dues. Questions, comments, and discussion followed. Mr. Paul Jepson, City of Globe, made a motion to approve the committed non-EDA matching share funds. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

IX. INFORMATION ITEMS

A. Department Updates

Economic Development

Ms. Stephanie Maack stated that the CEDS Committee meeting was held on January 31st and that Linda Oddonetto was elected as Chair and that Patrick Ainsworth was elected as Vice-Chair. She stated that Jeff Hays, the Economic Development Administration Representative provided a presentation to the Committee. Ms. Maack stated that the annual CEDS update is in process and will be presented to Management and Regional Council in April for approval.

Ms. Maack stated that a notice of funding opportunity was received from the Public Works and Economic Adjustment Assistance Program and that it would be sent out to the CEDS Committee, so members are aware of the funding opportunity. She stated that they are looking for one to three planning grants and encouraged members who have

projects to submit them as soon as possible. Ms. Maack stated that she included a link to the EDA grants information page in the packet for further information. Questions, comments, and discussion followed. This was an information item.

Planning Department

Ms. Angela Gotto stated that residential completions data has been collected and submitted to the Office of Economic Opportunity (OEO) for development of the July 1, 2023, population estimates. She stated that she had to request an extension from one of the members and she will be reaching out to the Town Manager from that entity to ensure the completions are submitted to OEO. Ms. Gotto stated that staff has begun the development of population projections and will be reaching out to members to set meetings for review of the datasets. She stated that CAG currently has 18 WIFA projects that are in process with two of those in the close-out phase. Questions, comments, and discussion followed. This was an information item.

Community Development Block Grant

Ms. Angela Gotto stated that the City of Globe had their bid opening for the Veteran's Park Improvements project on March 7th and the bids are currently being reviewed by the City and CAG. She stated that the Town of Miami's application for the Historic Keystone Stairs project has been submitted to ADOH and the environmental assessment is in progress. Ms. Gotto stated that the Town of Kearny's application and environmental review for the Hubbard Park Improvements project have been submitted to ADOH. Questions, comments, and discussion followed. This was an information item.

Transportation Planning

Mr. Travis Ashbaugh stated that we are currently conducting traffic counts for this calendar year and that approximately 270 of the 475 traffic counts have been completed. He stated that he was notified that some of the two-day counts may have to go into the fall. Mr. Ashbaugh stated that the counts will be submitted to the MS2 website for public viewing throughout the next several months. He stated that he does have a schedule of the counts and if any member would like to know when counts were going to be completed, he could provide that schedule.

Mr. Ashbaugh stated that the Gila County Transit Governance would be closing out from a study. He stated that the most recent development from that study is that a master IGA for the Intergovernmental Public Transportation Authority (IPTA) was sent to the Gila County IPTA for review. Questions, comments, and discussion followed. This was an information item.

Water Quality Planning

Mr. Travis Ashbaugh stated that staff continue to work on the Pinal County Septic systems study. He stated that the staff is still in the process of cleaning up the data.

Mr. Ashbaugh stated that there are several 208 Amendments underway. He stated the City of Coolidge is working on their first draft before stakeholder meetings are scheduled. Mr. Ashbaugh stated that Mountain Pass Utility Company has paid their initial application fee and staff are waiting for their first draft. He stated that he notified

Neon Ranch RV Resort that they are approaching a year of no activity and their application will expire on April 5, 2023. Mr. Ashbaugh stated that he is expecting applications from the City of Casa Grande and EPCOR later this year. Questions, comments, and discussion followed. This was an information item.

X. CALL TO THE COMMITTEE

The members present provided updates on their communities.

XI. UPCOMING MEETINGS & EVENTS

The next Management Committee meeting will be held on April 12, 2023.

XII. ADJOURN

Mr. David Malewitz, City of Eloy, made a motion to adjourn the meeting. Mr. Bryant Powell, City of Apache Junction, seconded the motion. Chairman Rick Miller adjourned the meeting at 3:06 PM.