



## Management Committee

April 10, 2024, Meeting Minutes

**DATE:** April 10, 2024

**TIME:** 3:00 p.m.

**LOCATION:** 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

### I. CALL TO ORDER

Chairman Rick Miller called the meeting to order at 3:00 PM.

### II. PLEDGE OF ALLEGIANCE

Chairman Miller led the Management Committee, guests, and CAG staff in the Pledge of Allegiance.

### III. ROLL CALL AND INTRODUCTIONS

**Members Present:** Rick Miller, Alexis Rivera, Gloria Ruiz, Robert Aldous, Mackenzie Letcher, Tyler Bingham, Katy Proctor, Todd Pryor, Brent Billingsly, James Menlove, Heather Wilkey

**Members Absent:** Dean Hetrick, Troy Smith, Keith Brann, Paul Jepson, Tim Grier, Jennifer Evans, Rob Wisler

**Staff:** Andrea Robles, Yvonne Tackett, Angela Gotto, Zeena Gagnon

**Guests:** Robert Archer, Ben Navarro

### IV. CALL TO THE PUBLIC

No one answered the Call to the Public

### V. LEGISLATIVE UPDATE

Kevin Adam, RTAC, provided the Legislative Update.

### VI. CONSENT ITEMS

Mr. Brent Billingsly, Pinal County, made a motion to approve the consent agenda items as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

#### A. Approval of the January 17, 2024, Management Committee Meeting Minutes

The January 17, 2024, Management Committee minutes were approved under Consent Agenda Item VI-A.

#### B. Approval of Resolution No. 2024-02 supporting and declaring April as Fair Housing Month

Resolution No. 2024-02 supporting and declaring April as Fair Housing Month was approved under Consent Agenda Item VI-B.

### VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Andrea Robles updated the Committee on recent activities and meetings taking place at CAG. She stated that she wanted to thank the Manager's for their participation with the CAG/Sun Corridor/NACOG Legislative Day. Ms. Robles stated that there were a little over 100 attendees and eight Legislators and that she would like to express her appreciation for their efforts in having their elected officials participate in the event. She stated she attended the hospital groundbreaking in the City of Eloy and the State of the City/Town for Eloy, Casa Grande, and Supervisor Serdy's State of the County in Apache Junction. Ms. Robles stated that interviews were held on April 2<sup>nd</sup> for the Transportation

Planning Director and is currently in negotiations with a candidate. She stated that meetings were held with the Town of Hayden and the City of Globe to discuss their upcoming CDBG projects. She also stated that meetings are being held with some of our CDBG practitioners that have expressed interest in a four-year rotation. Ms. Robles stated that she is currently leading the Pinal County Coordinated Mobility Gap Analysis. She stated that she will be sending out appointments for a working group meeting for that study. Ms. Robles stated that the first IPTA Board Meeting was held on March 18<sup>th</sup> and she is currently working with the Gila County Manager and Managers from the communities within Gila County to assist with the development of the board and establishing the project team to transition into the next steps. Ms. Robles stated that the Pinal RTA is doing a call for projects for Pinal County entities that are due on May 30<sup>th</sup> and to please coordinate with John Kross or Amy Moran on that item. Questions, comments, and discussion followed. This was an information item.

## VIII. NEW BUSINESS

### A. Approval of Resolution No. 2024-03 adopting the City of Coolidge's CAG 208 Plan Amendment

Ms. Andrea Robles informed the Committee that a public hearing was held on January 30<sup>th</sup> and no comments were received. She stated that the Environmental Planning Committee (EPC) met on March 5<sup>th</sup> and made a recommendation to the Management Committee for approval of the City of Coolidge's 208 Plan Amendment. Ms. Robles stated that Mr. Robert Archer, Westland Resources, would provide a brief presentation on the amendment. Mr. Archer provided an overview of the City of Coolidge's 208 Plan Amendment. His presentation covered the goals of the amendment, the current and proposed DMA Boundary, existing and proposed treatment facilities. Questions, comments, and discussion followed. Mr. Brent Billingsly, Pinal County, made a motion to approve Resolution No 2024-03 adopting the City of Coolidge's CAG 208 Plan Amendment. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

### B. Financial Report

Ms. Yvonne Tackett presented the February 2024 financial report. She stated at 67% of the fiscal year expenditures are at 48% of the annual budgeted expenditures and revenues are at 44% of the budgeted revenues. Ms. Tackett stated that the low revenues are due to switching to quarterly reimbursements instead of monthly. She stated that if this proves to be a problem, CAG will switch back to monthly reimbursement requests. Mr. Brent Billingsly, Pinal County, made a motion to approve and pass to Regional Council the financial report as presented. Mr. Tyler Bingham, Town of Kearny, seconded the motion. The motion passed unanimously.

### C. FY 2025 CAG Budget

Ms. Yvonne Tackett presented the FY 2025 CAG Budget. She stated that the budget was presented to the Executive Committee on April 1<sup>st</sup> and they recommended moving it forward to the Management Committee for approval. Ms. Tackett reviewed the FY 2025 budget summary that is a break down by department and sources of funding. She stated that the FY 2025 CAG Budget expenditures total \$1,140,441 and the revenues total \$1,171,520 leaving a positive ending balance of \$31,620. Ms. Tackett stated that a comparison to the FY 2024 budget included and noted that the FY 2025 is very similar to FY 2024. Questions, comments, and discussion followed. Mr. James Menlove, Gila County, made a motion to approve and pass to Regional Council the FY 2025 CAG Budget. Mr. Todd Pryor, Town of Superior, seconded the motion. The motion passed unanimously.

### D. Comprehensive Economic Development Strategy (CEDS) Update

Ms. Andrea Robles informed the committee that the CEDS Committee met last week and recommended approval of the annual CEDS update and wanted to allow flexibility for any communities that still had updates to contribute. She stated that an update was received from Queen Creek that will be included in the workforce section. Ms. Robles stated that if any community had any updates, they would need to be submitted by Monday to be included before

presentation to the Regional Council on April 24<sup>th</sup>. She stated that this is the last annual update and next year will be a re-write of the document. Ms. Robles stated that all the goals that were developed by the CEDS Committee have now been accomplished. Questions, comments, and discussions followed. Mr. Mackenzie Letcher, City of Eloy, made a motion to approve and pass to the Regional Council the Comprehensive Economic Development Strategy update with the caveat that members can submit updates until Monday for inclusion. Mr. Rob Aldous, City of Casa Grande, seconded the motion. The motion passed unanimously.

## **IX. INFORMATION ITEMS**

### **A. Department Updates**

#### **Economic Development**

Ms. Andrea Robles stated that staff continues to work with Ecostrat on the development of the Bioeconomy Development Opportunity Zone and have been working with Tri-City Regional Sanitary District on items that they need to submit an application for an EDA grant. Questions, comments, and discussion followed. This was an information item.

#### **Community Development Block Grant (CDBG)**

Ms. Angela Gotto stated that the Kearny Hubbard Park project completed the removal and excavation of their old playground equipment, and the new playground equipment would begin installation the week of April 8<sup>th</sup>. She stated that the Miami Keystone Stairs Rehabilitation had selected Rick Engineering for the project, and they have completed the field survey and are working on the design plans. Ms. Gotto stated that the contract with ABC Asphalt for the Superior Lime Street Improvements project will go before Superior's Town Council on April 11<sup>th</sup> for approval. She stated that the RFQs for the Star Valley ADA Park Improvements project were due to town hall on April 16<sup>th</sup> and Winkelman selected Rick Engineering for their Street Improvements project. Ms. Gotto stated that Fair Housing training was held on April 3<sup>rd</sup> and that all the members who participate in CAG's CDBG program were in attendance. She stated that the public participation process is underway for the FY24 CDBG funding cycle and that public hearings are scheduled for the Town of Hayden on April 15<sup>th</sup> and the City of Globe on April 23<sup>rd</sup>. Questions, comments, and discussion followed. This was an information item.

#### **Water Quality Planning**

Ms. Andrea Robles stated that a stakeholder meeting was held for the Arizona City Sanitary District at the end of March and is waiting for their letters of support, letters of objection/no objection from stakeholders. She stated that the Tri-City Regional Sanitary District public hearing will be scheduled in June or July. Ms. Robles stated that the staff is currently waiting for revisions from Mountain Pass Utility and Neon Ranch RV Resort. She stated that an application meeting was held with the City of Casa Grande and staff are waiting for their first draft to schedule a stakeholder meeting. Questions, comments, and discussion followed. This was an information item.

## **X. CALL TO THE COMMITTEE**

The members present provided updates on their communities.

## **XI. UPCOMING MEETINGS & EVENTS**

The next Management Committee Meeting will be held on June 12, 2024.

## **XII. ADJOURN**

Mr. Brent Billingsly, Pinal County, made a motion to adjourn the meeting. Mr. Todd Pryor, Town of Superior, seconded the motion. Chairman Rick Miller adjourned the meeting at 4:13 PM.