



Management Committee

June 12, 2024, Meeting Minutes

DATE: June 12, 2024

TIME: 3:00 p.m.

LOCATION: 2540 W. Apache Trail, Suite 108; Apache Junction, AZ 85120

I. CALL TO ORDER

Chairman Rick Miller called the meeting to order at 3:03 PM.

II. PLEDGE OF ALLEGIANCE

Chairman Miller led the Regional Council, guests, and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Paul Jepson, Alexis Rivera, Gloria Ruiz, Rob Wisler, Robert Aldous, Rick Miller, Mackenzie Letcher, Jennifer Evans, Ryan McDonald

Members Absent: James Menlove, Dean Hetrick, Troy Smith, Tami Ryall, Tyler Bingham, Ben Bitter, Todd Pryor, Tim Grier

Staff: Andrea Robles, Yvonne Tackett, Angela Gotto, Zeena Gagnon, Steve Abraham

Guests: Kevin Adam

IV. CALL TO THE PUBLIC

No one answered the Call to the Public.

V. LEGISLATIVE UPDATE

Kevin Adam, Rural Transportation Advocacy Council (RTAC), provided the Legislative Update.

VI. CONSENT ITEMS

Mr. Mackenzie Letcher, City of Eloy, made a motion to approve the consent agenda as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

A. Approval of the April 10, 2024 Management Committee Meeting Minutes

The April 10, 2024 Management Committee minutes were approved under Consent Agenda Item VI-A.

VII. EXECUTIVE DIRECTOR'S REPORT

Ms. Andrea Robles updated the Committee on recent activities and meetings taking place at CAG. She introduced Steve Abraham as the Transportation and Water Quality Planning Director. Ms. Robles stated that CAG was awarded the 5310 Mobility Management grant for FY 2024 – FY 2025. She stated that for those members that participate in the CAG CDBG program the allocation had increased by \$105,000 for the upcoming year. Ms. Robles stated that CAG is updating the IT and Finance software and that should be completed in the upcoming months. She stated that the Rural Transportation Summit will be held October 16-18th in Prescott and that registration is currently open.

Ms. Robles stated that she has been working with the Town of Payson regarding a project on the TIP that no longer qualifies for STBGP funding. She stated that the Town of Payson graciously added the Gila County IPTA transition phase

as part of their replacement project. Ms. Robles stated that the Coolidge 208 Plan Amendment has been forwarded to ADEQ and is awaiting approval. She stated that a public hearing will be held on Monday, July 1st at 6:00 PM for the Tri City Sanitary District 208 Plan Amendment at the Cobre Valley Recreation Center. Questions, comments, and discussion followed. This was an information item.

VIII. NEW BUSINESS

A. Financial Report

Ms. Yvonne Tackett presented the May 2024 financial report. She stated that at 92% of the fiscal year expenditures are at 67.4% of the annual budgeted expenditures and revenues are at 64.87% of the budgeted revenues. Ms. Tackett stated that the expenditures and revenues are lower due to contractual services for the Mobility Gap Analysis beginning later in the year than anticipated as well as moving to quarterly reimbursement requests. She stated that those numbers will increase as the end of the year as reimbursements are requested. Questions, comments, and discussion followed. Mr. Rob Aldous, City of Casa Grande, made a motion to approve the May 2024 financial report as presented. Mr. Rob Wisler, City of Apache Junction, seconded the motion. The motion passed unanimously.

B. Resolution No. 2024-04 approving the Title VI Non-Discrimination Program and Implementation Plan

Ms. Zeena Gagnon informed the Committee that the Title VI Non-Discrimination Program and Implementation Plan is updated annually and submitted to ADOT for approval. She stated that the plan includes accomplishments from 2023 as well as any necessary demographic updates. Ms. Gagnon stated that she will continue the annual training that is provided in January. Questions, comments, and discussion followed. Mr. Rob Wisler, City of Apache Junction, made a motion to approve Resolution No. 2024-04 approving the Title VI Non-Discrimination Program and Implementation Plan as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

C. CAG FY 2024 – FY 2029 Transportation Improvement Program (TIP)

Mr. Steve Abraham presented the CAG FY 2024 – FY 2029 Transportation Improvement Program (TIP) Amendments to the Committee. He stated that the amendments for consideration are to remove the Goodnow Project (Payson) due to non-classification, add the Gila County IPTA (GCIPTA) for the development of transitional documents for the GCIPTA to be application ready for the next grant cycle, advance BIA 170 (San Carlos) from FY 2027 to FY 2026 and advance Forest Drive (Payson) from FY 2028 to FY 2026.

Mr. Abraham stated that there is also an administrative amendment for the removal of the Globe Downtown Sidewalks and Yuma Street Bridge as both projects were funded. Questions, comments, and discussion followed. Mr. Alexis Rivera, Town of Miami, made a motion to approve the FY 2024 – FY 2029 Transportation Improvement Program (TIP) as presented. Mr. Paul Jepson, City of Globe, seconded the motion. The motion passed unanimously.

D. FY 2026 Rural Transportation Advocacy Council (RTAC) Priority Project List for the CAG Region

Mr. Steve Abraham presented the FY 2026 Rural Transportation Advocacy Council (RTAC) Priority Project List for the CAG Region. He stated that this item is a continuation of last year's RTAC proposal. Mr. Abraham stated that due to budget shortfalls at the State level it is anticipated that none of the Greater Arizona RTAC projects would be funded and that Mr. Kevin Adam, RTAC, advised that it would be in the best interest of the region to carry these projects forward. He stated that the CAG Transportation Technical Advisory Committee (TTAC) recommended carrying forward last year's unfunded projects to the next fiscal year with a 20% increase, due to inflation. Mr. Abraham stated that each of the projects on the RTAC priority project list have not been completed and remain priority projects for those member agencies. Mr. Paul Jepson, City of Globe, made a motion to approve the FY 2026 Rural

Transportation Advocacy Council Priority Project List for the CAG Region as presented. Mr. Alexis Rivera, Town of Miami, seconded the motion. The motion passed unanimously.

E. CAG 2024 Pinal County Septic Use Study

Mr. Steve Abraham provided a presentation on the CAG 2024 Pinal County Septic Use Study. He stated that this study analyzes septic systems in Pinal County to determine the age and location of installed septic systems. Mr. Abraham stated that long term goals include ranking areas of the County that may have older systems that do not meet current regulations and discover and prioritize areas of high system placement density for future study. He stated that additional long-term goals included comparing and mapping opportunities for existing districts to expand into areas that currently are not served by a regional sewer system and identify and prioritize areas that may be prone to polluted surface and ground water.

Mr. Abraham stated that this study identifies recommendations for best practices and future study. He shared maps of the County that showed assumed septic system locations and the areas that are on various sewer providers to show the relationship between those locations. Mr. Abraham stated that this has been turned into ADEQ and once it has been vetted it will be added to the available resources. Mr. Rob Aldous, City of Casa Grande, asked if the areas that were on sewer, was there an assumption that all that were in the area were on sewer or were there pockets of septic within the DMA of that area. Mr. Steve Abraham stated that there are pockets of septic's inside of DMA's and that staff did their best to identify these areas with the information that was provided. Questions, comments, and discussions followed. This was an information item.

IX. INFORMATION ITEMS

A. Department Updates

Economic Development

Ms. Andrea Robles stated that the annual CEDS update was submitted to the EDA on April 29, 2024. She stated that CAG will be responsible for the five-year update to the CEDS in July and that staff will be establishing a working group to ensure that each city/town/county is included in the document. Ms. Robles stated that CAG will seek a consultant for this project. Questions, comments, and discussion followed. This was an information item.

Community Development Block Grant (CDBG)

Ms. Angela Gotto stated the Town of Kearny Hubbard Park Improvements project is nearing completion and will be closed out in the coming months. She stated that the Town of Miami (Keystone Stairs), Town of Star Valley (ADA Park Improvements), and Town of Winkelman (Street Improvements) projects are all in the engineering phase and Rick Engineering will be completing engineering for all projects by October. Ms. Gotto stated that applications for FY 24 CDBG funding were in process for City of Globe (Park Improvements), and the Town of Hayden (Slum/Blight Removal). Questions, comments, and discussion followed. This was an information item.

Transportation Department

Mr. Steve Abraham stated that staff are working with member entities in Gila County to assist with the development of the IPTA Board and establishing a team who will be tasked with establishing the IPTA's governing entity. He stated that the Pinal County Coordinated Mobility Gap Analysis technical working group met on May 14th and interviews

with member agencies will occur over the next few months. Mr. Abraham also stated that a survey was being developed and would be used to understand what services are needed and what services are currently being used throughout Pinal County. Questions, comments, and discussion followed. This was an information item.

Water Quality Planning Department

Mr. Steve Abraham stated that there are currently several active 208 Plan Amendments in the CAG Region. He stated that the City of Coolidge 208 Plan Amendment was awaiting approval from ADEQ. Mr. Abraham stated that the Mountain Pass Utility Company's second review was completed, the Arizona City Sanitary District first draft was being reviewed and that he was waiting for the first draft revisions from Neon Ranch RV Resort. He stated that the City of Casa Grande held an application meeting and a stakeholder meeting will be scheduled once the first draft is received. Questions, comments, and discussion followed. This was an information item.

X. CALL TO THE COMMITTEE

The members present provided updates on their communities.

XI. UPCOMING MEETINGS & EVENTS

The next Management Committee Meeting will be held on October 23, 2024.

XII. ADJOURN

Chairman Rick Miller adjourned the meeting at 4:19 PM.