

**REGIONAL COUNCIL MEETING
WEDNESDAY, SEPTEMBER 27, 2017
CITY OF APACHE JUNCTION COUNCIL CHAMBERS
APACHE JUNCTION, ARIZONA**

M I N U T E S

I. CALL TO ORDER

Chair Benning called the meeting to order at 6:37 p.m.

II. PLEDGE OF ALLEGIANCE

Chair Benning led the Regional Council, guests and CAG staff in the Pledge of Allegiance.

III. ROLL CALL AND INTRODUCTIONS

Members Present: Councilmember Robin Benning, Mayor Al Gameros, Councilmember Anita Hinojos, Supervisor Tim Humphrey, Mayor Darryl Dalley, Mayor Bobby Smith, Councilmember Bobby Davis, Supervisor Pete Rios, Councilmember Dave Waldron, Mayor Tara Walter, Mayor Debra Sommers, Councilmember Vincent Manfredi

Members Absent: Councilmember Fred Carpenter, Mayor Jon Thompson, Mayor Joel Belloc, Mayor Joe Dietz, Mayor Ed Honea, Mayor Craig McFarland, Mayor Mila Besich-Lira

Guests: Robin Barker, Anna McCray, Paul Jepson, Jamie Bennett, Jess Knudson, James Menlove, Anna Flores, Kevin Adam, Curt Sharp, Ben Bitter, Andy Smith, Yvonne Tackett

Staff: Andrea Robles, Alan Urban, Brad Mecham, Travis Ashbaugh, Angela Gotto, Kenneth Hebert, Amber Garza

IV. CALL TO THE PUBLIC

No one addressed the call to the public.

V. CONSENT ITEMS

Councilmember Waldron made a motion to approve the consent agenda items. Mayor Gameros seconded the motion. The motion passed unanimously.

A. Approval of Regional Council Minutes

The Regional Council minutes from August 18, 2017 were approved under Consent Item V-A.

B. Review, Discussion and Decision on the CAG Limited English Proficiency (LEP) Plan

The CAG Limited English Proficiency (LEP) Plan was approved under Consent Agenda Item V-B.

VI. INTERIM EXECUTIVE DIRECTOR'S REPORT

Ms. Robles updated the Council on recent activities and meetings taking place at CAG. She thanked those who attended CAG's meeting with Representative Shope at the League of Arizona Cities and Towns Conference. Ms. Robles informed the Council that the annual Rural Transportation Summit will be held in October this year and that the information would be emailed out regarding the registration for the conference. Ms. Robles informed the Council that she has received the audit report from ADOT and that she is currently preparing the responses to ADOT. She stated that ADOT Staff would present the final report upon completion to the Regional Council. Ms. Robles provided a brief update on current and upcoming projects in CAG's departments. She stated that CAG had received and accepted the Economic Development Planning award for \$70,000. Ms. Robles informed the Council that CAG would be hosting a training for CAG and Sun Corridor MPO members in preparation for the upcoming Census. The training will take place in late November or early December. Ms. Robles reported that the advertisement for the Executive Director position was posted on September 1st and that the first review would take place on September 28th. She stated that she had received 23 applications. In closing, Ms. Robles provided a brief update on the open houses for the Pinal Regional Transportation Authority (PRTA) and informed the Council that a PRTA Board meeting will be held in early October. Questions, comments and discussion followed. This was an information item.

VII. NEW BUSINESS

A. Finance Update

Ms. Robles provided an update on CAG's Financial status. She informed the Council that CAG's expenditures are under budget for the first month of FY 18. She stated that the invoices for the Membership dues and RTAC Assessment had been sent to all of the members. Ms. Robles stated that all of the outstanding debt had been paid off. She reviewed the accounts receivable log with the Council. Ms. Robles introduced Ms. Yvonne Tackett, CAG's Finance Consultant. Ms. Tackett provided an update on some of the challenges she has assisted with in the Finance Department. She also reviewed a sample financial report with the Council to show what the accounting software can do and what the end goal is for the finance reporting. Questions, comments and discussion followed. This was an information item.

B. Confirm Regional Council Voting Membership

Ms. Robles explained that the Regional Council is asked to confirm voting membership in accordance with the CAG Bylaws every September. She informed the Council that the invoices for the Membership Dues have been mailed out to CAG's Members. Questions, comments and discussion followed. Councilmember Manfredi made a motion to approve the Regional Council voting membership. Councilmember Waldron seconded the motion. The motion passed unanimously.

C. Confirm Membership of CAG Committees

Ms. Robles presented CAG's Committee memberships and explained that the memberships for all committees are reviewed every year in September. Councilmember Waldron made a motion to approve the confirmation of membership for CAG's Committees. Mayor Gameros seconded the motion. The motion passed unanimously.

D. Appointment of the FY 19 Budget Committee members

Ms. Robles explained that the Budget Committee is appointed every year to review CAG's budget, including worksheets and formulas in the preparation of the budget. CAG staff presents the budget to the Budget Committee in detail and describes the issues within the CAG budget. She stated that the members of the FY 18 Budget Committee have requested that the budget process begin earlier in the year to allow time for research on items that were recommended from the FY 18 budget review. Steven Turner, City of Casa Grande; Jess Knudson, Town of Florence; James Menlove, Gila County; and Todd Pryor, Town of Superior volunteered to serve on the committee. Chairman Benning, Councilmember Waldron and Councilmember Carpenter volunteered to serve on the FY 19 Budget Committee. Councilmember Waldron made a motion to appoint the members listed above to serve on the Budget Committee. Mayor Gameros seconded the motion. The motion passed unanimously.

E. Approval of the Sun Corridor Metropolitan Planning Organization (SCMPO)/Central Arizona Governments (CAG) Joint Project Agreement for Mobility Management

Mr. Ashbaugh explained that CAG and the Sun Corridor MPO have agreed to continue their JPA for Mobility Management services for Fiscal Year 2018. CAG has agreed to continue, in addition within its regional transportation boundaries, to provide the Mobility Management services for all Transit Programs within the Sun Corridor MPO planning boundaries. The day-to-day administration of the program will be the responsibility of CAG with input and suggestions from the Sun Corridor MPO staff as stated within the JPA. Questions, comments and discussion followed. Councilmember Manfredi made a motion to approve the Sun Corridor Metropolitan Planning Organization/Central Arizona Governments joint project agreement for Mobility Management. Supervisor Humphrey seconded the motion. The motion passed unanimously.

F. Review, Discussion and Decision on the Transportation Improvement Program (TIP) FY 2018-2028 Amendments

Mr. Ashbaugh reviewed the TIP and explained the changes to the Council. Questions, comments and discussion followed. Mayor Gameros made a motion to approve the Transportation Improvement Program (TIP) FY 2018-2028. Councilmember Waldron seconded the motion. The motion passed unanimously.

G. Transportation Planning Update

Mr. Ashbaugh updated the Council on activities within the Transportation Planning Department. His update included the 5310 Mobility Management Grant Application, Highway Performance Monitoring System (HPMS) and Call for Surface Transportation Block Grant Program Projects. This was an information item.

VIII. LEGISLATIVE UPDATE

Mr. Kevin Adam provided the Legislative update.

IX. DATE, TIME AND LOCATION OF NEXT REGIONAL COUNCIL MEETING

The next Regional Council meeting will be November 15, 2017.

X. ADJOURNMENT

Councilmember Waldron made a motion to adjourn the meeting. Supervisor Rios seconded the motion. The motion passed unanimously. Chair Benning adjourned the meeting at 7:23 p.m.

Approved on _____