



Transportation Technical Advisory Committee

THURSDAY, AUGUST 10, 2017 – 1:30 PM

CAG Conference Room | 1075 South Idaho Road, Suite 300, Apache Junction, AZ

MINUTES

MEMBERS PRESENT:

Curtis Ward - *Chair*
(Payson)

Kathy Borquez
(Pinal County)

Jason Bottjen
(ADOT - MPD)

Todd Pryor
(Superior)

Tom Homan
(Gila County)

Joe Heatherly
(Miami)

Charles Russell
(San Carlos Apache Tribe)

Anna Flores - PHONE
(Kearny)

MEMBERS ABSENT:

Tara Chief
(White Mountain Apache Tribe)

Sylvia Kerlock
(Winkelman)

Jerry Barnes
(Globe)

Tim Grier
(Star Valley)

Sandra Shade
(Ak-Chin Indian Community)

VACANT
(Hayden)

VACANT
(Mammoth)

GUESTS PRESENT:

Dedrick Denton
(Pinal County)

Jennifer Henderson
(ADOT LPA)

Tom Engel
(ADOT Southeast District)

Rick Powers
(Jacobs)

Dale Miller
(Rick Engineering)

Matthew Fink
(Public)

CAG STAFF:

Travis Ashbaugh
(Transportation Planning Manager)

I. CALL TO ORDER

Chair Ward called the meeting to order at 1:30 PM.

II. PLEDGE OF ALLEGIANCE

Chair Ward led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Eight (8) voting members were present constituting a quorum as established by the CAG TTAC Bylaws.

IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

V. APPROVAL OF MINUTES – (July 13, 2017)

Ms. Borquez made the motion to approve the July 13, 2017 minutes as presented. Mr. Bottjen seconded the motion. The motion passed unanimously.

VI. STANDING REPORTS

A. Member Jurisdictions

Payson

Chair Ward reported on two (2) items:

1. The bids for the “**Bonita Street**” project (**Project # PAY 16-01C**) opens up August 11, 2017. The Town is a little concerned as a few bids have been coming in high. The Town’s title company is working on the releases of two to three Right-of-Ways from the lenders and have not been received to date.
2. The Design of the “**Longhorn Road and McLane Road Roundabout**” (**Project # PAY 19-02D**) has written the Right-of-Way description of land owned by the Forest Service in which the School resides on. The Forest Service is in the process of transferring over the school and the Right-of-Way to the Town.

San Carlos Apache Tribe

Mr. Russell reported on two (2) items:

1. The “**US 70/BIA Route 6**” construction project (**Project # SCA 13-01C**) has been 100 percent completed.
2. The “**US 70 High School Turn Lane**” Project (**Project # SCA 16-01C**) is scheduled to be open to bid towards the end of August 2017.

Superior

Mr. Pryor reported on three (3) items:

1. The “**Sign and Pavement Markings Inventory**” project (**Project # SUP 16-01D**) has stalled as the Town is waiting for the signs to come in.
2. The “**Silver King-Superior Streets**” project is open to four (4) lanes and the final ½ inch rubberized overlay will be completed in the near future.
3. A local resurfacing pavement project of two corridors within the Town is currently out to bid but no proposals have come in to date.

Gila County

Mr. Homan reported that the “**Main Street Sidewalk**” project (**TRACS # SL69201C**) has been terminated by ADOT for convenience. During the Design phase, CenturyLink approved the plans for clearance, however upon construction, CenturyLink cables were within the wall footing within the construction area. The situation is currently being looked into.

Pinal County

Ms. Borquez reported that the Kelvin Bridge Replacement project (**Project # PNL 00-01B**) is well underway. The piers and abutment are currently being worked on. The temporary bridge is still in place and the overall project is expected to be completed by April 2018 or sooner.

The Town of Miami and the Town of Kearny did not have anything to report.

B. Multi-Modal Planning Organization

Mr. Bottjen reported on two (2) items:

1. ADOT has hired two new Tribal Planners
2. ADOT's Multi-Modal Planning Department "On-Call" list cannot be used by the MPOs and COGs. Miscommunication with regards to the MPOs and COGs utilizing ADOT's On-Call list was a topic of discussion within ADOT. The MPOs and COGs can use the list as a foundation to solicit requests, but would need to continue to use their own individual procurement policies and procedures.

C. Local Public Agency, ADOT

Mr. Bottjen and Ms. Henderson reported on five (5) items:

1. A new hire has been made to replace Eric Boyles who previously represented the LPA section for ADOT.
2. The LPA section will begin evaluating time commitment of the LPA representatives to the COGs' and MPOs' TAC meetings. A request was made to take the LPA section updates off as a standing agenda item from this committee. Most likely an LPA representative from ADOT will attend on an as needed basis. More information to come later.
3. The Highway User Revenue Fund (HURF) Exchange Program's final procedures and Intergovernmental Agreement (IGA) templates should be completed by the end of September 2017. The program will begin October 1, 2017 in which local agencies can begin swapping out Surface Transportation Block Grant Program (STBGP) funds for HURF Exchange for FY 2018 to FY 2022 projects. As each year passes by, ADOT will reevaluate the outlying year if the HURF Exchange is to remain intact. A workbook and templates are being produced to aide in the application process. Details were then reiterated from previous discussions with the committee on the program.
4. Arizona Rural Transportation Summit early bird registration ends September 15, 2017.
5. ADOT recently announced that the Transportation Alternatives Program is not going to move forward with calls for projects. However, ADOT will be finishing out the back log of approximately 20 projects that have been in the system for numerous years.

D. District Engineers, ADOT

Southeast District

Mr. Engel had nothing new to report at this time.

E. CAG Transportation Planning Update

Mr. Ashbaugh reported on two (2) items:

1. The **Greater Gila County Transit Feasibility and Implementation Study** outreach activities are ramping up with an aggressive survey campaign that will take place primarily in September 2017. Also, the Technical Working Group (TWG) of the study is expected to meet sometime late October/ early November to review the DRAFT Feasibility Study and then decide if Phase II (Implementation Study) will be needed.
2. Mr. Ashbaugh will be scheduling time with the individual communities to identify key potential projects for the future TIP years. The goal is to have a list of priority projects for each community so that when funding is available, coordination efforts can begin by starting at the Pre-Scoping Para study level, etc. in order to identify if projects are plausible with the funding CAG receives.

VII. OLD BUSINESS

HSIP Applications

Mr. Ashbaugh reiterated from the previous meeting that only one HSIP application to utilize CAG's FY 2018 HSIP allocated funds was submitted by the Northcentral District of ADOT. He had contacted Nathan Reisner from the Northcentral District and explained that he received confirmation from the Safety section of ADOT that the application would not be eligible due to the crash data is too old (2009-2013) and not from the latest five year window (2011-2015) and is therefore being removed for consideration.

Mr. Ashbaugh also stated that there is approximately \$777,000 of FY 2018 HSIP funds to be spent. He stated from the previous TTAC meeting that if no applications were submitted by this meeting, the only alternative at the time was to transfer the funds to the Sun Corridor MPO for their use. His justification was if the agencies within the CAG transportation planning boundary are unable to spend the funds, at least other CAG member agencies within another transportation planning boundary (Sun Corridor MPO) could benefit.

However, Mr. Ashbaugh was able to secure a preliminary deal with the Maricopa Association of Governments (MAG) to swap HSIP funds for STBGP funds. All remaining CAG FY 2018 HSIP funds would then be transferred to MAG in FY 2018, and MAG would in return, transfer MAG FY 2019 STBGP funds for the same amount. He stated the paperwork to make the swap officially cannot be done until October 1, 2017.

Ms. Borquez then proposed a question on whether or not CAG could provide an update to the CAG Strategic Transportation Safety Plan. Mr. Ashbaugh stated that the Federal Highway Administration (FHWA) would not approve such a request if none of the identified projects within the current plan had not been applied for or completed.

VIII. NEW BUSINESS

Transportation Improvement Program (TIP)

Following the discussion from the previous agenda item, Mr. Ashbaugh stated in order to make the swap, a motion needs to be made to do so.

Mr. Pryor made the motion to recommend approval to transfer the remaining CAG FY 2018 HSIP funds to MAG in FY 2018, in exchange for the exact amount of funding of MAG FY 2019 STBGP funds in FY 2019. Ms. Borquez seconded the motion. The motion passed unanimously.

Mr. Ashbaugh then proceeded to provide a breakdown of the current projects and how they may be advanced within the TIP once the swap of funds occur. He stated that he will be in contact with those member agencies with projects currently in the TIP on those possible advancements. Mr. Ashbaugh stated that once all the current projects are realigned, a call for STBGP projects would then commence.

Mr. Ashbaugh made a point with regards to the Committee Bylaws. He reminded everyone that if an agency misses two or more consecutive meetings, the representative from that agency cannot vote on the TIP if that should be their next meeting he/she attends. The Bylaws also state that a letter should be sent to that agency's representative and the agency's representative on Regional Council of the absences. Mr. Ashbaugh stated CAG will begin enforcing this procedure shortly and that a quick overview of the Bylaws may be in order.

CAG/Sun Corridor MPO Joint Project Agreement

Mr. Ashbaugh stated that the Joint Project Agreement with the Sun Corridor MPO is with regards to the 5310 Mobility Management services that CAG preliminarily was awarded recently for the upcoming Federal Fiscal Year (October 1, 2017 to September 30, 2018). He explained every year CAG needs to apply for these funds to fund the Mobility Manager position and the agreement is to cover both the CAG and Sun Corridor MPO transportation planning boundaries. The agreement is essentially the same from the previous year with simple date changes and minor corrections.

Mr. Pryor made the motion to recommend approval of the CAG/Sun Corridor MPO Joint Project Agreement for Mobility Management services. Ms. Borquez seconded the motion. The motion passed unanimously.

IX. CALL TO THE PUBLIC

No one answered the call to the public.

X. SCHEDULING OF NEXT MEETING

Chair Ward stated that the next meeting is scheduled for Thursday, September 14, 2017 at 10:00 AM at the Town of Superior Council Chambers.

XI. ADJOURNMENT

Chair Ward adjourned the meeting at 2:32 PM.