



Transportation Technical Advisory Committee THURSDAY, SEPTEMBER 14, 2017 – 10:00 AM

Town of Superior Council Chambers | 199 North Lobb Avenue, Superior, AZ 85173

MINUTES

MEMBERS PRESENT:

Curtis Ward - *Chair*
(Payson)

Jason Bottjen
(ADOT - MPD)

Anthony Huerta
(Superior)

Joe Heatherly
(Miami)

Chris Simpson
(Globe)

Tom Homan
(Gila County)

Cassie Kenton-Garcia
(White Mountain Apache Tribe)

Anna Flores - *Phone*
(Kearny)

Kathy Borquez - *Phone*
(Pinal County)

MEMBERS ABSENT:

Sylvia Kerlock
(Winkelman)

Tim Grier
(Star Valley)

Sandra Shade
(Ak-Chin Indian Community)

Marvin Mull
(San Carlos Apache Tribe)

VACANT
(Hayden)

VACANT
(Mammoth)

GUESTS PRESENT:

Scott Warren
(Gila County)

Andy Smith - *Phone*
(Pinal County)

Mark Henige
(ADOT LPA)

Rick Powers
(Jacobs)

CAG STAFF:

Travis Ashbaugh
(Transportation Planning Manager)

I. CALL TO ORDER

Chair Ward called the meeting to order at 10:00 AM.

II. PLEDGE OF ALLEGIANCE

Mr. Huerta led the Committee in the Pledge of Allegiance.

III. ROLL CALL

Roll call was taken. Nine (9) voting members were present constituting a quorum as established by the CAG TTAC Bylaws.

IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

V. APPROVAL OF MINUTES – (August 10, 2017)

Ms. Borquez made the motion to approve the August 10, 2017 minutes as presented. Mr. Homan seconded the motion. The motion passed unanimously.

VI. STANDING REPORTS

A. Member Jurisdictions

Payson

Chair Ward reported on two (2) items:

1. The Town of Payson received and reviewed the 60 percent Design plans for the “**Longhorn Road and McLane Road Roundabout**” (Project # PAY 19-02D) and submitted them to ADOT on September 8, 2017.
2. There is one outstanding piece of Right-of-Way for the “**Bonita Street**” project (Project # PAY 16-01C) as the Town is waiting for the lien release and is expected to be completed within a week. Although it the project went out to bid, it is currently not going to be awarded this month due to Right-of-Way and funding issues. The lowest bid came approximately 28.5 percent above projected cost.

Superior

Mr. Huerta reported on two (2) items:

1. The resurfacing project of Panther Drive is currently waiting on bids.
2. The “**Sign and Pavement Markings Inventory**” project (Project # SUP 16-01D) has received approximately 30 signs. Hardware issues and misprint of signs are preventing the Public Works department to completing the installation.

White Mountain Apache Tribe

Ms. Kenton-Garcia reported on three (3) items:

1. The repaving project for US 73 has been completed.
2. Two pedestrian crosswalks on US 73 are expected to be completed in October 2017.
3. The Tribe has started the WMAT Transportation Safety Plan and is expecting to be completed in Spring 2018.

Pinal County

Ms. Borquez reported that all the drilling of the piers and abutments for the Kelvin Bridge Replacement project (Project # PNL 00-01B) has been completed. Work is now underway to stand the rebar to the piers. The overall project is expected to be completed by April 2018 or sooner.

Mr. Smith reported that the Pinal Regional Transportation Authority (PRTA) began holding additional open houses to educate the voting populace of Pinal County on the upcoming

election for the half-cent transportation sales tax and PRTA Plan. One was recently held in Florence, Casa Grande to be next, and others being determined. The election is on November 7, 2017 and will be an all-mail-in ballot.

Globe

Mr. Simpson reported on three (3) items:

1. The mill/repaving “**Broad Street**” project (**Project # GLB 18-01C**) has 30 percent design plans completed. Construction is scheduled to go out to bid in FY 2019.
2. The mill/repaving “**Oak Street/Hill Street**” project (**Project # GLB 17-01C**) has 30 percent design plans completed. Construction is scheduled to go out to bid in FY 2018. Temporary construction easement acquisitions are also underway.
3. The Water Infrastructure Finance Authority (WIFA) projects are still ongoing.

Gila County, the Town of Miami, and the Town of Kearny did not have anything to report.

B. Multi-Modal Planning Organization

Mr. Bottjen reported on three (3) items:

1. The ADOT Long Range Transportation Plan will be presented to the Arizona Transportation Board on October 20, 2017. A 45-day comment period would then follow before the Plan is sent to the Arizona Transportation Board for final approval.
2. CAG’s master Joint Project Agreement (JPA) has been updated for distribution for signatures.
3. The introduction of Mr. Henige, replacing the vacant position of Eric Boyles, within ADOT’s Multimodal Local Public Agency section. Mr. Henige then provided his background and expertise.

C. District Engineers, ADOT

Southeast District

No District Engineers were present to report.

D. CAG Transportation Planning Update

Mr. Ashbaugh reported on three (3) items:

1. CAG is recruiting for the CAG Executive Director position.
2. The election of Chair and Vice Chair for the TTAC is being postponed until January’s meeting in order to line up with the request of CAG Regional Council’s elections. The Bylaws will need to be updated and will be presented at the next meeting.
3. The **Greater Gila County Transit Feasibility and Implementation Study** outreach is aggressively underway with surveying. Mr. Ashbaugh requested that everyone help promote the survey and provided an example of the postcard currently circulation.

VII. OLD BUSINESS

Transportation Improvement Program (TIP)

Mr. Ashbaugh recapped the decision of swapping approximately \$777,000.00 of CAG Highway Safety Improvement Program dollars for MAG Surface Transportation Block Grant Program (STBGP) dollars from the previous meeting. He stated the paperwork to do the swap will be conducted in October 2017.

Chair Ward stated the **“Bonita Street”** project (**Project # PAY 16-01C**) bid came approximately 28.5 percent over the initial estimate. He stated after the Town’s local match and additional contributions, the project is still in need of \$185,000.00. Currently the ADOT Project Manager is holding the award letter of the project to the winning bidder until the financials are worked out. Chair Ward requested the available amount of \$62,297.00 of STBGP dollars in the current FY 2018 allocation, with the remaining balance of \$122,703 to be requested in October’s TTAC meeting, pending the successful swapping of CAG and MAG funds as well as a loan deal with ADOT.

Mr. Bottjen made the motion to approve the \$62,297.00 of FY 2018 STBGP available dollars towards the **“Bonita Street”** project (**Project # PAY 16-01C**) with direction for CAG to seek out loan opportunities with ADOT for another \$122,703.00. Mr. Huerta seconded the motion. The motion passed unanimously.

VIII. NEW BUSINESS

A. Surface Transportation Block Grant Program (STBGP) Application

Mr. Ashbaugh provided a brief history of CAG’s past STBGP applications. He stated that the current application is one-page in length requesting the basic needed information for a proposal. Mr. Ashbaugh then stated that CAG is continuously running into the issue of projects in the TIP needing a substantial amount of additional dollars. He then presented an updated application in which was modeled off of MAG’s application for STBGP dollars that provides a deeper descriptive analysis and a finely broken down cost estimate. Mr. Ashbaugh inquired input on the draft application so that he could make a call for projects sometime in November.

Mr. Smith asked if MAG’s application was the only application that CAG staff had looked at. Mr. Ashbaugh stated that he focused on MAG’s due to the breakout of the cost estimates. Mr. Smith requested to look at other Council of Government’s (COG) STBGP applications due to MAG being a Metropolitan Planning Organization (MPOs) and may have questions that only apply to them. Mr. Ashbaugh stated he removed sections/questions from the MAG application that didn’t apply to CAG and agreed to look into other applications from other similar COGs as well.

Discussion proceeded among the TTAC members regarding the presented draft STBGP application. Mr. Ashbaugh stated if several projects are submitted during a call-for-projects, then the details of this application can help the ranking Committee break down the project easier for decision making.

Chair Ward stated that although the application is lengthier, it’s also prompting the agency to think more about the project with further details. Mr. Homan stated it appears to be complex

but is in agreement that CAG staff should take a look at other examples from the other COGs. Mr. Heatherly stated that a Town like Miami initially would probably not be able to fill this out, but agrees that the draft application would help better prepare for a project as it provides much needed guidance. Ms. Flores stated that Kearny has the capability to fill out the presented application as well.

Mr. Homan made the motion to table the draft CAG STBGP application for further review. Mr. Heatherly seconded the motion. The motion passed unanimously.

Several members stated they would take a look at the application and try to determine how long it would take for them to complete and provide comments within the next following weeks.

B. Intelligent Transportation System (ITS) Architecture Stakeholder Survey

Mr. Ashbaugh stated the Arizona ITS Architecture group is seeking projects that have an ITS component that could be funded using Highway Trust Fund dollars. He requested that the survey be filled out and sent back to him within the next week.

C. TTAC Voting Membership List

Mr. Ashbaugh presented the current list of TTAC voting members and requested that each agency provided updated contact information for the primary representative and alternate.

D. 5305(e) Notice of Funding Availability

Mr. Ashbaugh announced the Notice of Funding Availability (NOFA) for transit planning funds. He stated if you are interested in transit study efforts, this would be the time to do so. He also stated that the Greater Gila County Transit Feasibility and Implementation Study is covering a good portion of the Region, but also doesn't want to discourage any agency to not apply.

IX. CALL TO THE PUBLIC

No one answered the call to the public.

X. SCHEDULING OF NEXT MEETING

Chair Ward stated that the next meeting is scheduled for Thursday, October 12, 2017 at 10:00 AM at the Gila County Public Works Conference Room in Globe.

XI. ADJOURNMENT

Chair Ward adjourned the meeting at 11:21 AM.