

## Transportation Technical Advisory Committee THURSDAY, JANUARY 1, 2019 – 1:30 PM

CAG Conference Room | 2540 West Apache Trail, Apache Junction, AZ 85120

### MINUTES

#### MEMBERS PRESENT:

Dedrick Denton – *Chair*  
(Pinal County)

Scott Warren  
(Gila County)

Jason Bottjen  
(ADOT – MPD)

Curtis Ward  
(Payson)

Cassie Kenton-Garcia - *PHONE*  
(White Mountain Apache Tribe)

Sylvia Kerlock - *PHONE*  
(Winkelman)

#### MEMBERS ABSENT:

Joe Heatherly  
(Miami)

Tim Grier  
(Star Valley)

Don Jones  
(Mammoth)

Todd Pryor  
(Superior)

Tara Chief  
(White Mountain Apache Tribe)

Sandra Shade  
(Ak-Chin Indian Community)

Marvin Mull  
(San Carlos Apache Tribe)

Anna Flores  
(Kearny)

Jerry Barnes  
(Globe)

VACANT  
(Hayden)

#### GUESTS PRESENT:

Tara Harman  
(Pinal County)

Mark Guerena  
(Gila County)

Kurtis Harris  
(SE ADOT District)

Larry Talley  
(ADOT Traffic Safety Section)

Mark Henige  
(ADOT LPA)

Rick Powers  
(Jacobs Engineering)

#### CAG STAFF:

Travis Ashbaugh  
(Transportation Planning Manager)

#### I. CALL TO ORDER

Chair Denton called the meeting to order at 1:32 PM.

#### II. PLEDGE OF ALLEGIANCE

Chair Denton led the Committee in the Pledge of Allegiance.

#### III. ROLL CALL

Roll call was taken. Six (6) voting members were present in person or on the phone, constituting a quorum as established by the CAG TTAC Bylaws.

#### IV. INTRODUCTIONS

Introductions were made by those present in the room and on the phone. Mr. Ashbaugh, at this time, read a statement of where and how to file a complaint with regard to Title VI violations.

#### V. APPROVAL OF MINUTES – (November 15, 2018)

Mr. Ward made the motion to approve the November 15, 2018 minutes as presented. Mr. Warren seconded the motion. The motion passed unanimously.

#### VI. STANDING REPORTS

##### A. Member Jurisdictions

###### Payson

Mr. Ward reported on two (2) items:

1. The Town is reviewing received legal descriptions on the Design for the “**Longhorn Road and McLane Road Roundabout**” (Project # PAY 19-02D).
2. The “**Granite Dells Road**” project (Project # PAY 19-01D) is ready to be authorized as a HURF Exchange project. The Town is working on the official paperwork for submittal in the near future.

###### Gila County

Mr. Warren reported that the County agreed to the proposed changes regarding the Federal Functional Classification on county owned roadways.

Pinal County, the White Mountain Apache Tribe, and the Town of Winkelman, did not have anything new to report at this time.

##### B. Multi-Modal Planning Division, ADOT

Mr. Bottjen reported that the Tentative Five-year Transportation Construction Program for FY 2020 to FY 2024 will be presented at the AZ State Transportation Board study session on January 29, 2019. The date marks the Board’s first look at the 5-year draft plan. He also stated that public hearings will occur in conjunction with the AZ State Transportation Board meetings on March 15, 2019 in Tucson, April 12, 2019 in Flagstaff, and May 17, 2019 in Phoenix.

Mr. Bottjen also reported on the fund transfers to Tribes via Title 23 U.S.C. 202(a)(9). The code encourages cooperation between States and Tribes by allowing any funds received from a State, county, or local government to be credited to appropriations available for the Tribal Transportation Program (TTP). He explained that some Tribes carry out their TTP projects and activities through Agreements developed with the FHWA Office of Federal Lands Highway (HFL), or they carry them out through agreements with the Department of the Interior’s Bureau of Indian Affairs (BIA). Mr. Ashbaugh will provide the committee with an email with more details regarding the fund transfers to Tribes.

Mr. Ashbaugh asked for clarification on the funds that are to be transferred within this process would not affect the annual allocation of Surface Transportation Block Grant (STBG) received for the CAG Region. Mr. Bottjen stated that if any Tribal project that was utilizing CAG allocated STBG funding, the transfer would apply, pending approval of the TTAC to program funds for said

project.

**C. District Engineers, ADOT**

Mr. Harris reported on two (2) items:

1. The **“Pinto-Creek Bridge”** project on the US 60 has been re-advertised for bid. The re-advertisement is due to changes in the design. Construction is anticipated to begin in the Spring 2019.
2. The **“US 60/Claypool”** intersection improvement project has been completed and final payment is underway with the contractor.

**D. CAG Transportation Planning Update**

Mr. Ashbaugh reported on two (2) items:

1. As a reminder, for those who have not been in attendance for the CAG TTAC meetings the last two or more meetings, cannot participate in the vote regarding the Transportation Improvement Program (TIP) per the CAG TTAC Bylaws.
2. A contract was executed on January 2, 2019 with Traffic Research and Analysis (TRA) to conduct Regional Traffic Counts for the next four years for a total amount of \$30,000.

**VII. NEW BUSINESS**

**A. Transportation Improvement Program (TIP)**

Mr. Ashbaugh received a request from Gila County to move the **“Golden Hill Sidewalk”** construction project (**Project # GIL 22-01C**) from FY 2019 to FY 2020.

Mr. Ward made the motion to recommend approval to move the **“Golden Hill Sidewalk”** construction project (**Project # GIL 22-01C**) from FY 2019 to FY 2020, as well as completing the necessary loan paperwork with ADOT. Mr. Warren seconded the motion. The motion passed unanimously.

Mr. Ashbaugh also received a request from Gila County for additional funding for their **“Colcord Road”** pavement extension and bridge project (**Project # GIL 18-01D / GIL 20-01C**) to cover the overage in the amount of \$65,000 (\$61,295 of STBG + \$3,705 of Local Match). The design work that began in FY 2017 needs an additional \$38,000 while the construction in FY 2020 will need an additional \$27,000. The \$1,000,000 cap of “Off-System Bridge” funds approved for this project has also been met, hence why the County is requesting additional STBG funds.

Mr. Ashbaugh stated that he is currently waiting on a credit of \$10,260.35 to the CAG TIP from leftover funding of the FY2018’s Regional Traffic Count project that should be posted in the near future. He also stated that the \$50,000 programmed for Regional Traffic Count data collection for FY 2020 will not be needed due to how CAG has restructured the traffic count program, and therefore can be used towards the project.

Mr. Ashbaugh recommended that Gila County request ADOT to move \$38,000 of “Off-System Bridge” funding from FY 2020 construction to fulfill the funding gap in design, and therefore program the additional dollars towards construction using STBG and local match dollars in

FY2020 to fulfill project's total shortfall.

Mr. Ward made the motion to recommend approval to reprogram the pending \$10,260.35 of STBG credit that is expected, as well as reprogram the \$50,000 of FY2020 STBG funds originally programmed for FY 2020 Traffic Count Data Collection, to be applied towards the construction phase of the "Colcord Road" pavement extension and bridge project (**Project # GIL 20-01C**) in FY 2020, pending the reallocation of \$38,000 of "Off-System Bridge" funds from Construction to Design by ADOT. Mr. Warren seconded the motion. The motion passed unanimously.

**B. CAG/SCMPO HUMAN SERVICES TRANSPORTATION COORDINATION PLAN UPDATE 2019**

Mr. Ashbaugh provided the background and need for the CAG/SCMPO Human Services Transportation Coordination Plan (HSTCP). He explained before each 5310 Transit grant funding cycle, 5310 providers within the CAG region are required to have their needs identified within an updated HSTCP if they seek to utilize the 5310 transit grant funds for items such as vehicle purchases, etc. He also stated that pending approval of the plan, the identified needs will be administratively placed within the CAG TIP as "parking lot" items until awards are announced, in which case adjustments will then also be made administratively.

Mr. Ward made the motion to recommend approval of the CAG/SCMPO Human Services Transportation Coordination Plan Update 2019. Mr. Warren seconded the motion. The motion passed unanimously.

**C. HSIP APPLICATION PRESENTATION**

Mr. Talley from the ADOT Traffic Safety Section presented a PowerPoint presentation. The presentation will be provided to the TTAC after the meeting and will also be available upon request. Mr. Talley highlighted statistics from the previous Highway Safety Improvement Program (HSIP) "Call-for-Projects" of the FY 2020/FY 2021 funds, as well as a few requirement changes for the upcoming "Call-for-Projects" for the FY 2023/FY 2024 cycle. Notable changes are that the minimum Benefit to Cost ratio (B/C Ratio) increased from 1.5 to 2.5 due to increased actuarial adjustments made by ADOT regarding unit costs for fatal and serious injury crashes. A minimum inflation factor of 5% has also been added to the "Cost Estimate Tabs" and maybe adjusted higher if needed, however the B/C Ratio will be affected negatively. Also, the \$250,000 minimum project cost is lowered to \$5,000 for certain projects such as selected information technology system equipment for new AZTracCS implementation.

All applications must be submitted through CAG for approval with a final due date to ADOT by May 3, 2019. CAG will develop an internal schedule in order to meet the ADOT deadline. Projects may be submitted early to the ADOT Traffic Safety section for a pre-review to determine application completeness, but must leave ample time to be processed through CAG.

**D. TITLE VI TRAINING PRESENTATION**

Mr. Ashbaugh explained that as a recipient of federal funds, CAG receives federal assistance, CAG is required to have a Title VI Non-discrimination Plan. As part of the plan, CAG is required to provide staff training at least once a year regarding Title VI requirements. He also stated that he is extending this training to all the CAG committees to ensure compliance is being met. Mr. Ashbaugh explained that the ADOT Civil Rights Office (CRO) has been providing new information

on what is expected annually as Title VI requirements are more understood from the ADOT CRO.

**E. ELECTION OF CHAIR & VICE CHAIR**

Mr. Ward, Town of Payson, made a motion to nominate Scott Warren, Gila County as Chair for 2019. Mr. Ward made a motion to close nominations. Mr. Ward made a motion to approve the nomination of Scott Warren with Gila County as Chair for 2019. Mr. Bottjen seconded the motion. The motion passed unanimously.

Mr. Warren, Gila County, made a motion to nominate Dedrick Denton, Pinal County as Vice-Chair for 2019. Mr. Warren made a motion to close nominations. Mr. Warren made a motion to approve the nomination of Dedrick Denton with Pinal County as Vice-Chair for 2019. Mr. Ward seconded the motion. The motion passed unanimously.

**F. FUTURE AGENDA ITEMS**

Mr. Ashbaugh asked for future agenda items from the committee. No specific items were mentioned at this time.

**VIII. CALL TO THE PUBLIC**

No one answered the call to the public.

**IX. SCHEDULING OF NEXT MEETING**

Mr. Ashbaugh stated the next meeting is scheduled for Thursday, February 14, 2019 at 10.00 AM and will be held at the Superior Council Chambers.

**X. ADJOURNMENT**

Chair Denton adjourned the meeting at 3:00 PM.