



Gila County Transit Governance Study Technical Working Group Meeting #5

March 25, 2021 Meeting Minutes

DATE: March 25, 2021

TIME: 2:00 PM

LOCATION: ZOOM Webinar

ATTENDEES:

Travis Ashbaugh
(CAG)

Robert Mawson
(CAG)

Jill Dusenberry
(ADOT Transit)

Larry Halberstadt
(City of Payson)

Trevor Fleetham
(City of Payson)

Cathy Melvin
(Gila County)

Joanne Conlin
(Payson Senior Center)

Katie Dwoznik
(Miami Transit)

Bernadette Kniffin
(San Carlos Apache Tribe)

David Francis
(San Carlos Apache Tribe)

Daksha Masurkar
(AECOM)

Jennifer Love
(AECOM)

Vamshi Yellisetty
(Kittelson)

Phyllis Davis
(Kittelson)

Viktor Zhong
(AECOM)

INVITEES ABSENT:

Chancy Nutt
(Star Valley)

Jerry Barnes
(Globe)

Michael Hernandez
(Payson Senior Center)

Bobby Smith
(Hayden)

Joe Heatherly
(Miami)

Tara Chief
(White Mountain Apache Tribe)

Sylvia Kerlock
(Winkelman)

Michael O'Driscoll
(Gila County)

Mike Marryat
(Payson Senior Center)

Micah Gaudet
(Town of Miami)

Cassie Kenton-Garcia
(White Mountain Apache Tribe)

Marsha Ashcroft
(Horizon Health and Wellness)

1. Safety Moment

Jennifer started the presentation with a safety moment regarding changing fire alarm batteries regularly.

2. CAG Title VI Notice

Travis announced a Title VI Notice to all the Technical Working Group (TWG) members.

3. Introductions

Travis introduced all the participants of the TWG meeting and their associated agencies.

4. Stakeholder Workshop Summary

No comments from the TWG members.

5. Emerging Consensus

No comments from the TWG members.



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Jennifer - Additional outreach will be conducted with Town of Miami, San Carlos Apache Tribe and White Mountain Apache Tribe. The team already had a meeting with Gila County.

Bernadette – Available next week on March 31st from 10 am to 2 pm for further coordination.

6. Concept for Governance Model

Trevor - What will be the relationship between Transit Advisory Board and the County Supervisors? This needs to be a discussion with the TWG and look at approach taken by other peer agencies. Usually, the Transit Advisory Board guides decision and provides inputs to the County Supervisors, but the final approval is given by the County Supervisor.

Travis - Will the Transit Advisory Board be citizen based or staff based? It depends on the preference of the participating member. It can be a Board with all citizen members or all transit agency staff members or a mix of citizen and staff based on their member's decision or each member can have 2 representatives on the Board - one staff and one citizen.

Jill – ADOT works with governmental entity that supports transit service, but feedback from the community is important, especially for the understanding of special needs, like limited mobility population. Keeping that in mind, a citizen can serve as a board member; however, special needs can also be represented by a staff of the local transit agency.

Trevor – In case of Payson, member from the Payson Senior Center (citizen staff) can be part of the Transit Advisory Board as they are more involved with the current transit service and understand senior citizen needs.

Jennifer – Minimum contribution for member jurisdiction will be based on population or operational characteristics?

Viktor – Commitment of the board members is very important for the process. Communities that contribute local funding are usually seen more committed and involved in the decision making. Population and local funding can be two proxies for commitment to the Transit Advisory Board.

Travis – Once the County takes over some of the functions, where will the funding come from to administer/manage those functions?

Viktor – The selected functions that will be regionalized will be transferred to GILA County with its associated funding. This means that the FTA and local funding associated with that function will be passed over to Gila County to administer/manage that consolidated functions. Will it be through an IGA between the provider and the County?

Jill – In case of Payson Senior Center, who are ready to transition all functions to the Gila County, County could directly submit 5311 application for 2022 to ADOT and receive funds to administer/manage the 5311 transit services in Payson.

7. Next Steps

Travis requested the TWG members to fill out the in-kind form, with name and hours spend on preparing for the TWG meeting. The completed in-kind form must be returned to Travis.

The next TWG meeting will be scheduled for April 22, 2021, where the team will get into the details of the Recommended Governance Model.

Prior to the next TWG meeting, the team might reach out to different TWG members and transit agencies for additional discussions regarding the Governance Model.